

Dear Councillor,

You are hereby summoned to attend, and members of the public and press are invited to attend, the Ordinary Meeting of Great Addington Parish Council to be held in the Memorial Hall on **14th October 2026 at 7.45pm** to transact the following business.

Elaine Scott

(Clerk to the Council) clerk@greataddingtonparishcouncil.gov.uk

AGENDA

- 26/77 Resolution under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960** whereby members of the public and press are to be excluded during the transaction of item 26/78 which contains confidential information.
- 26/78 Staffing matters.**
- a. To note and approve recommendations made by Cllrs Johnson, Luck and Hall, the interview panel, for the appointment of Clerk to Great Addington Parish Council.
- 26/79 Resolution to formally conclude the confidential session and re-open the meeting to the public and press.**
- 26/80 Apologies**
- a. To receive and accept apologies for absence (reasons to be advised).
- 26/81 Declarations of Interest**
- a. To receive any declaration of interests by any Councillor who has a disclosable pecuniary interest or other interest in any of the following agenda items.
- 26/82 Minutes**
- To approve the minutes from the meetings held on 9th September as a true and accurate record and for the minutes to be signed by the chair.
- 26/83 NNC & Public session.**
- a. To receive a report from an NNC representative.
- b. To receive comments from members of the public in accordance with our Standing Orders.
- (Public Speaking Time is limited to an overall maximum of 15 minutes and a member of the public shall not speak for more than 5 minutes. Where there are more than 3 members of public wishing to speak, the allotted time to each individual will be reduced accordingly).*
- 26/84 Correspondence**
- a. To receive and note correspondence/reports/publications from other organisations.
- i. Letter from Lee Baron about supporting a campaign for Parish Councils to have a communication portal.
- ii. LAP - email about conducting a rural health needs assessment and a request to meet with us to discuss this.
- iii. Environment Agency – email about sharing monthly updates from Lincs and Northants with residents.
- iv. Email from NNC saying Community Funding 2026-27 is open for grants of up to £5,000
- b. To receive meeting/training reports from Councillors.

26/85 Financial matters

- a. To receive and approve the **monthly financial statements and bank reconciliations for August and September.**
The net balance as at 31/08/2026 was **£28,326.00**
The net balance as at 30/09/2026 was **£28,079.59.**
- b. To note receipts and payments made under delegated authority, and to approve other payments in accordance with relevant legislation and once confirmation has been received that the proposed transactions have been budgeted accurately.

PAY/REC ref	Payee/payer	Description	Credit Amount	Debit Amount	VAT	Power
REC26-27/02	PCC Grant	New VAS Signs	£2,500.00			Local Government and Rating Act 1997, S30
REC26-27/03	HMRC	VAT Return	£910.87			LGA 1972 S111
PAY26-27/40	YU Energy	Street Lighting		£41.16	£1.96	PCA 1957, s3 Highways Act 1980, s301
PAY26-27/41	JME Ground Services Ltd	Closed Churchyard (Duplicated Payment)		£129.00	£21.50	LGA 1972 S215
PAY26-27/42	Sarah Geyton	Payroll - Back Pay		£50.22	£0.00	LGA 1972 S111, 112
PAY26-27/43	Sarah Geyton	HWA-		£16.03	£0.00	LGA 1972 S111, 112
PAY26-27/44	LLOYDS BANK LTD	Credit Card		£3.00	£0.00	LGA 1972 S111
PAY26-27/45	Unity Trust Bank	Monthly charges		£7.00	£0.00	LGA 1972 S111
PAY26-27/46	JME Ground Services Ltd	Closed Churchyard, September (- duplicate payment)		£135.00	£22.50	LGA 1972 S215
PAY26-27/47	Elan City	2 x VAS signs, 1 x solar kit		£6,087.84	£1,014.64	Local Government and Rating Act 1997, S30
PAY26-27/48	BS Fixings	6 Tamtorque fixing clamps for solar kits for VAS signs		£36.92	£6.15	Local Government and Rating Act 1997, S30
PAY26-27/49	Yu Energy	Street lighting		£47.24	£2.25	PCA 1957, s3 Highways Act 1980, s301

- c. To agree the authorisation of the BACS payments.
- d. To carry out the Q1 and Q2 review of the current budget, including reserves.
- e. To discuss preliminary plans for the 2027/2028 budget.

26/86 Planning matters

- a. To note any new applications which have been made from NNC.
- b. To note any decision on applications from NNC.
- c. To note and agree a response to the Little Addington Neighbourhood Development Plan – Regulation 16 Consultation

26/87 4-Year Action Plan

- a. Walking Paths/Facilities – to note any updates and approve any further actions.
 - i. Review costs for Self-Watering planters
 - ii. Improvements to stairs and hedges outside Leopard House – update on discussion with Kier from Cllr Luck

- iii. Grass cutting, pollinators and cut management - Kier to liaise with Cllr Luck
 - iv. Dog foul bin lid – to note replacement cost (£42.00) and agree purchase.
- b. Traffic Calming – to note any updates and approve any further actions.
 - i. To discuss costs for Narrow Road signs for Lower Street, and to note the safety concern for line marking raised by CLO Jess Richards.
 - ii. To discuss position of VAS sign on Lower Street
 - iii. CSW
- c. Community Engagement – to note any updates and approve any further actions.
 - i. Next coffee morning – finalise arrangements
- d. Communications – to note any updates and approve any further actions
 - i. Clerk and Cllr Luck to meet to discuss using website mail function

26/88 Community

- a. Kettering Energy Park – to note any updates.
- b. Playing Fields/Village Hall – to note any updates.
- c. Saints Alive – To agree GAPC's copy for the November 2026 issue of Saints Alive!
 - i. HORT for reporting issues
 - ii. New clerk appointment

26/89 Additional business to be included on the agenda of the next meeting.

26/90 Action Log – Review

To note the actions from this meeting to be included on the next action log.

26/91 Next meeting

To note the date for the next meeting of the parish council is

11th November 2026.