

Great Addington Parish Council

Minutes of the Extraordinary Meeting of the Parish Council held on Wednesday 06 August 2026

Present:

Cllrs H Hoier (Chair), C Johnson, D Hall, S Luck, P Carver.

Public attendance: 0

26/61 Formalities

- a) **Apologies - RESOLVED** to accept apologies from Cllr M Scott & W Pidd.
- b) **Declaration of interests - None.**

26/62 Resolution under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 whereby members of the public and press are to be excluded during the transaction of item(s) containing confidential information.

26/63 Staffing matters.

- a) **RESOLVED** to appoint Cllrs Johnson, Luck and Hall on the interview panel.
- b) **RESOLVED** to approve hours at 5 per week, contract to be based on the NCALC model, and pay scale between 18-23 SCP dependant on experience.
- c) **RESOLVED** to agree vacancy notice and where to advertise.
- d) **RESOLVED** to appoint Elaine Scott as temporary cover for the Clerk role and Helen Hoier to cover the RFO role during a temporary period until a new Clerk/RFO is appointed.

26/64 Resolution to formally conclude the confidential session and re-open the meeting to the public and press.

The Chairman closed the meeting at 18.26 hours.

Signed Chairman, Wednesday 9 September 2026

These minutes are draft until agreed at the next full council meeting.