

Dear Councillor,

You are hereby summoned to attend, and members of the public and press are invited to attend, the Annual Meeting of Great Addington Parish Council to be held in the Memorial Hall on **13th May 2026 at 7.45pm** to transact the following business.



(Clerk/RFO to the Council) clerk@greataddingtonparishcouncil.gov.uk

AGENDA

- 26/1** To elect the Chairman for the year 2026-27 and accept the declaration of office.
- 26/2** To elect a Vice Chair for the year 2026-27.
- 26/3** To receive and accept apologies for absence (reasons to be advised).
- 26/4** To receive any declaration of interests by any Councillor who has a disclosable pecuniary interest or other interest in any of the following agenda items.
- 26/5** To review and adopt Standing Orders & Financial Regulations.
- 26/6** To review and adopt the Financial & Governance Risk Assessment for 2026-27.
- 26/7** To review the Asset register inventory.
- 26/8** To review and confirm the arrangements for insurance cover in respect of all insured risks.
- 26/9** To review the Council's procedures for handling requests under the Freedom of Information Act.
- 26/10** To note the S137 (Local Government Act 1972) limits for the year ahead.
- 26/11** To set the date and time of ordinary meetings for the year ahead (10th June, 8th July, 9th Sept, 14th Oct, 11th Nov, 13th Jan 2027, 10th Feb, 10th March, 8th April).
- 26/12** To appoint representatives onto working groups:
 - a. Walking Paths & Facilities
 - b. Community Transport
 - c. VAS & Traffic Calming
 - d. Community/Local Partnership
 - e. Communications
- 26/13** To appoint representatives of the council to external bodies:
 - a. PLR (Police Liaison representative) – currently 1 member
 - b. Memorial Committee representative – currently 2 members
 - c. APFA (Addington Playing Fields Association) – currently 2 members

To commence the Ordinary Meeting of Great Addington Parish Council.

- 26/14 Minutes**

To approve the minutes from the meetings held on 15th April 2026 as a true and accurate record and signed by the chair.
- 26/15 NNC & Public session.**
 - a. To receive a report from an NNC representative.
 - b. To receive comments from members of the public in accordance with our Standing Orders.

(Public Speaking Time is limited to an overall maximum of 15 minutes and a member of the public shall not speak for more than 5 minutes. Where there are more than 3 members of public wishing to speak, the allotted time to each individual will be reduced accordingly).
- 26/16 Action Log**

To review action log (including actions arising from the internal control check).

26/17 Correspondence

- a. To receive and note correspondence/reports/publications from other organisations.
- b. To receive meeting/training reports from Councillors.

26/18 Financial matters

- a. To receive and approve the **monthly financial statements and bank reconciliations**. The net balance as at 30/04/2025 was £25,929.70.
- b. To approve the Clerks annual salary review from SCP 14 to SCP 15.
- c. To note payments made under delegated authority, and to approve other payments in accordance with relevant legislation and once confirmation has been received that the proposed transactions have been budgeted accurately.
- d. To agree the authorisation of the bacs payments.
- e. To note the Annual Accounts for 2025-26.
- f. To receive the Internal Auditors Report and note the content.
- g. To complete the Annual Governance Annual Return section 1.
- h. To approve and adopt Annual Governance Annual Return section 2.
- i. To making a resolution that the Council is exempt from External Audit & authorise the signing of the declaration for submission to PKF Littlejohn.
- j. To note the dates of the electors' rights to inspect 3rd June 2026 to 14th July 2026.
- k. To confirm the appointment of the Internal Auditor for the year 2026-27 (Northants Internal Audit Service).

26/19 Planning matters

- a. To note any new applications which have been made from NNC.
 - 26/00672/HFUL – Proposal: Garage conversion to include external timber cladding. Location: Hanlith House, Main Street, Great Addington, NN14 4BJ.
 - 26/00583/FUL – Proposal: Proposed 1no Double Garage with space internally beyond 2no car spaces for carpentry / farm tinkering workshop. Location: Barnfield, Woodford Road, Great Addington, NN14 4BS.
- b. To note any decision on applications from NNC.
- c. To receive a report from the Planning Working Party.

26/20 Action Plan

- a. Walking Paths & Facilities – to note any updates and approve any further actions.
- b. Community transport – to note any updates and approve any further actions.
- c. VAS & Traffic Calming – to note any updates and approve any further actions.
- d. Community & Local partnership – to note any updates and approve any further actions.
- e. Communications – to note any updates and approve any further actions.

26/21 Community

- a. Kettering Energy Park – to note any updates.
- b. Playing Fields/Village Hall – to note any updates.
- c. Saints Alive – To agree GAPC's copy for the June 2026 issue of Saints Alive!

26/22 Additional business to be included on the agenda of the next meeting.**26/23 Action Log – Review**

To note the actions from this meeting to be included on the next action log.

26/24 Next meeting

To note the date for the next meeting of the parish council is

10th June 2026.