

Great Addington Parish Council
Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 14 January 2026

Present:

Cllrs H Hoier (Chair), M Scott, D Hall, S Luck, W Pidd.

In attendance:

S Geyton (Clerk/RFO)

25/101 Apologies

Apologies were received and accepted from Cllr Johnson.

25/102 Declarations of Interest.

None declared.

25/103 Minutes

- a) **RESOLVED** to approve the minutes of the meeting held on 12th December 2025 as a correct record and signed by the chair.

25/104 NNC & Public session.

- a) No NNC Cllrs in attendance.
 b) No public in attendance.

25/105 Action Log updates.

Reviewed action log and noted that all previous actions had been carried out.

25/106 Financial matters

The net balance as at 31/12/2025 was £18,982.28.

- a) **RESOLVED** to agree that the bank statement reconciles and signed by internal controller.
 b) To note payments made under delegated authority, and to approve other payments in accordance with relevant legislation and once confirmation has been received that the proposed transactions have been budgeted accurately.

Payments authorised at this meeting.

Pay/Rec ref	Payee/payer	Description	Amount	VAT	Power
PAY25-26/68	HMRC	Tax	£66.60	£0.00	LGA 1972 S112
PAY25-26/70	Sarah Geyton	HMA & Travel – December	£15.95	£0.00	LGA 1972 S111
PAY25-26/69	Sarah Geyton	Payroll – December	£266.06	£0.00	LGA 1972 S112
PAY25-26/75	HMRC	Tax	£66.40	£0.00	LGA 1972 S112
PAY25-26/77	Sarah Geyton	HMA & Travel – January	£15.95	£0.00	LGA 1972 S111
PAY25-26/76	Sarah Geyton	Payroll – January	£266.26	£0.00	LGA 1972 S112
PAY25-26/78	Mowerman	Repair to entry gates	£570.00	£95.00	LGA 1972 S144
PAY25-26/74	NCALC	Leadership training	£63.60	£10.60	LGA 1972 S111
PAY25-26/79	APFA	Annual donation	£950.00	£0.00	LGA 1976 S19

Payments made under Direct Debit mandate.

Pay/Rec ref	Payee/Payer	Description	Amount	VAT	Power
PAY25-26/67	YU Energy	Unmetered supply - Streetlights	£61.79	£2.94	PCA 1957, s3 HA 80, s301
PAY25-26/73	YU Energy	Unmetered supply - Streetlights	£67.62	£3.22	PCA 1957, s3 HA 80, s301
PAY25-26/71	Lloyds TSB	Credit Card charges	£3.00	£0.00	LGA 1972 S111
PAY25-26/80	Lloyds TSB	Credit Card charges	£3.00	£0.00	LGA 1972 S111
PAY25-26/72	Unity Trust Bank	Monthly bank charges	£6.00	£0.00	LGA 1972 S111
PAY25-26/81	Unity Trust Bank	Monthly bank charges	£6.00	£0.00	LGA 1972 S111

- c) **RESOLVED** to agree Cllrs H Hoier & Mike Scott to authorise the BACS payments.
- d) Reviewed Q3 budget review with no queries.

25/107 Planning

- a) No new applications received from NNC.
- b) No new decision had been notified from NNC.
- c) Planning Working Party – following an online meeting the working party have requested the Clerk to write to Headland Developers to requests timescales and plans for the development proposal.

25/108 NNC Greenway Strategy

It was noted a meeting with Lucy Hawes and Cllr Jan O’Hara was held on 27th November and Cllr O’Hara now on board and supporting contacting landowners.

25/109 Action Plan

- a) Community Transport – updated bus timetable to be added to the PC website
- b) CSW/VAS improvements – below queries to be raised on the new devices with Road Safety team.
 - i. Calibration of the device.
 - ii. Support of the device.
 - iii. Confirmation of other equipment.
- c) Street Furniture – faulty lamps have been repaired and damaged entry gate has now been repaired.

25/110 Community

- a) KEP – No new updates.
- b) Playing Fields/Village Hall – no updates. Clerk received an email requesting the annual donation of £950. **RESOLVED** to approve the additional payment with January’s payments.
- c) Saints Alive – article to include advertising for a new councillor, bus timetable link, footpath update.

25/111 Correspondence

All correspondence received had been email to councillors.

- a) New Facebook account to be created for more social media presence.
- b) **RESOLVED** to appoint Cllr Luck as the Climate & Nature representative for the village.

25/112 Councillor and Clerk training and conferencing

- a) To note training/conferencing options – none.
- b) No reports from meetings/training.

25/113 Additional business to be included on the agenda of the next meeting.

Apologies noted for Cllrs Luck and Hall.

25/114 Action Log – Review

Actions reviewed in the meeting to be added to action log and sent out to councillors.

25/115 Next scheduled meeting

11th February at 7.45pm

The Chairman closed the meeting at 21:36 hours.

Signed Chairman, Wednesday 11 February 2026.

These minutes are draft until agreed at the next full council meeting.