

Dear Councillor,

You are hereby summoned to attend, and members of the public and press are invited to attend, the Ordinary Meeting of Great Addington Parish Council to be held in the Memorial Hall on **13 November 2024 at 7.45pm** to transact the following business.



(Clerk/RFO to the Council) clerk@greataddingtonparishcouncil.gov.uk

AGENDA

- 24/791 Apologies**
To receive and accept apologies for absence (reasons to be advised).
- 24/792 Declarations of Interest**
To receive any Declaration of interests by any Councillor who has a disclosable pecuniary interest or other interest in any of the following agenda items.
- 24/793 Minutes**
To approve the minutes from the meeting held on 9th October 2024 as a true and accurate record and signed by the chair.
- 24/794 Policy**
a. To approve and adopt the Appraisal Policy.
- 24/795 Exclusive to Public & Press**
To agree to discuss the following item exclusive to public and press.
- 24/796 Staff**
a. To discuss and approve the end of probation period for the Clerk.
- 24/797 NNC & Public session.**
a. To receive a report from an NNC representative.
b. To receive comments from members of the public in attendance in accordance with our Standing Orders.
- 24/798 Action Log**
To review action log (including actions arising from the internal control check).
- 24/799 Neighbourhood planning.**
a. To note any updates following the submission to NNC.
- 24/800 Financial matters**
a. To receive and approve the **monthly financial statements and bank reconciliations**. The net balance as at 31/10/2024 was £15,813.67.
b. To note payments made under delegated authority, and to approve other payments in accordance with relevant legislation and once confirmation has been received that the proposed transactions have been budgeted accurately.

Transaction Date	Pay/Rec ref	Payee/Payer	Description	Amount Incl VAT	Power
09/11/2024	PAY24-25/52	YU Energy	Unmetered supply - Streetlights	£19.16	PCA 1957, s3 Highways Act 1980, s301
09/11/2024	PAY24-25/53	YU Energy	Unmetered supply - Streetlights	£49.24	PCA 1957, s3 Highways Act 1980, s301
25/11/2024	PAY24-25/54 a	Sarah Geyton	Payroll & Backpay - November	£403.97	LGA 1972 S111, 112
25/11/2024	PAY24-25/54 b	Sarah Geyton	Travel and HMA - November	£20.29	LGA 1972 S111, 112
25/11/2024	PAY24-25/55	JME Ground Services	Churchyard maintenance in October.	£117.60	LGA 1972 S215
30/11/2024	PAY24-25/56	Unity Trust Bank	Monthly charges	£6.00	LGA 1972 S111

c. To carry out **review of budget** for 2025/2026.

24/801 Planning matters

- a. To note any new applications which have been made from NNC.
- b. To note any decision on applications from NNC.

24/802 NNC Greenway Strategy.

To note any updates.

24/803 Community

- a. Kettering Energy Park – to note any updates.
- b. Community Transport trial – to note any updates.
- c. The Addingtons' Community Liaison Group – to note any updates.
- d. Saints Alive – To agree GAPC's copy for the December 2024 issue of Saints Alive!
- e. Dog waste – To receive an update on the additional collection request.

24/804 Correspondence

To receive and note correspondence/reports/publications from other organisations and members of the public.

24/805 Councillor and Clerk training and conferencing

- a. To note and consider training/conferencing options for Councillors and Clerk.
- b. To receive meeting/training reports from Councillors.

24/806 Additional business to be included on the agenda of the next meeting.

24/807 Next meeting

To note the date for the next ordinary meeting of the parish council is

11th December 2024 at the Memorial Hall, 7.45pm.