

Neighbourhood Plan Steering Group Meeting Wednesday 17th January 2024, 7.30pm, Memorial Hall

Minutes

1. Present:

Stephen Chard, Jo Blackburn, Chris Dean, Pam Dean, David Harlow, Liz Harlow, Cllr Helen Hoier (Chair), Nick May, Elaine Scott (Clerk to GACP), Cllr Mike Scott

2. Apologies:

Catherine Baines, Jan Baines, Sue Cole, Nick May, Wendy Pidd, and Ron Johnson, who has now resigned from the steering group.

3. Minutes of the meeting held on 12th December 2023

These were accepted as an accurate record of the meeting.

4. Any declaration of interests relating to this agenda.

There were no declarations of interests

5. Approval of list of non-designated heritage assets of importance to the community - to be itemised in the Neighbourhood Plan.

- Cllr Scott clarified that a list of non-designated heritage assets does not include listed buildings, as these are already protected. He went on to outline the criteria suggested by Historic England for agreeing a local heritage list.
- The Clerk read out an email received from Nick May, which explained his views on the need for using a standard and recognised set of criteria for decided what should be added to a local heritage list. She then distributed a list of criteria from a Local Heritage Listing Toolkit produced by Civic Voice, under the guidance of Historic England.
- The criteria from the toolkit were used to assess the provisional list of assets to be considered (previously circulated). A scoring grid was used and it was agreed that assets which met 2 of the criteria would be added to the list of non-designated heritage assets to be included in the Neighbourhood Plan.
- The resulting list was: All Saints Cottage, Leopard House, Old Stones, Fern Cottage, Home Farm and the Stepping Stones. Home Farm was included because of its historic and archaeological interest. The Stepping Stones were included because of their historic interest and rarity value. The other properties were all included because of the importance of the street scene and the group of dwellings within which they are located. The final list was approved by all present.
- It was agreed that the Clerk would write to the owners of the above dwellings, notifying them of the Steering Group's decision.

6. Site assessment consultation event – arrangements 27 January 2024

- It was agreed to publicise the event via the Addingtons Facebook page and via the Great Addington WhatsApp groups.
- People will be encouraged to give their views on the two proposed housing sites which will be on display. There will be a box for collecting comment/opinion sheets from Great Addington residents.
- The list of views and the heritage list will be displayed.

7. Any other business – no further business was discussed.

8. Date of next meeting – 31st January 2024, at 7.30 p.m., in the Memorial Hall.