

Great Addington Parish Council

Date: 06 March 2024

Dear Councillor

You are hereby requested to attend, and members of the public and press are invited to attend, the next Meeting of Great Addington Parish Council to be held in the Memorial Hall on **13 March 2024 at 7.45pm** to transact the following business.

Elaine Scott

(Clerk/RFO to the Council)

Tel: 07989 493289

clerk@greataddingtonpc.co.uk

www.greataddingtonpc.co.uk

AGENDA

24/688 Formalities

- a) To receive and accept apologies for absence. (Reasons to be advised.)
- b) Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items.
- c) To receive information requests in accordance with the Freedom of Information Act 2000
- d) To receive comments from members of the public in attendance in accordance with our Standing Orders.
- e) To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.

24/689 To approve the Minutes of the Meeting held on 14 February 2024

24/690 Review action log (including actions arising from the internal control check).

24/691 Minor Items:

- a) To receive report from NNC representative
- b) To receive and note applications and decisions notified by NNC Planning.
NE/23/01248/LBC and NE/24/00045/FUL - Decision Notice of Approval for the changes to the entrance piers on the Manor wall.
- c) To receive and note correspondence/reports/publications from other organisations and members of the public.

24/692 Finance

- a) To receive and approve the **monthly financial statements and bank reconciliation** for January 2024. The net balance as at 31/01/2024 was £17,029.54. This balance includes a grant of £7050.00 for Neighbourhood Planning.
- b) To approve the closed churchyard **mowing contract** for 2024-25.
- c) To approve a **£200.00 donation** to **All Saints PCC** towards the printing of Saints Alive!.
- d) To **note receipts**, and to **note payments made under delegated authority**, and to **approve other payments** in accordance with relevant legislation and once confirmation has been received that the proposed transactions have been budgeted accurately.

Receipt ref	Payer	Description	Amount	Power
REC23-24/07	HMRC	VAT refund claim	£2,231.64	LGA 1972 S111
REC23-24/08	BS FIXINGS UK LTD	Credit for out-of-stock goods	£29.40	LGA 1972 S111

Payment ref	Payee	Description	Amount (inc. VAT) £	VAT £	Power
PAY23-24/79	NCALC	Off to a Flying Start - training	£115.20	£19.20	LGA 1972 S175
PAY23-24/80	BS FIXINGS UK LTD	Repaying an overpayment for a credit	£14.70	£2.45	Local Government and Rating Act 1997, S30
PAY23-24/81	ELAINE SCOTT	Payroll - March	£249.61	£0.00	LGA 1972 S112
PAY23-24/82	HMRC	Income Tax	£58.20	£0.00	LGA 1972 S112
PAY23-24/83	LLOYDS BANK Ltd	Credit card charges (February)	£3.00	£0.00	LGA 1972 S111
PAY23-24/84	UNITY TRUST BANK	Service charges	£18.00	£0.00	LGA 1972 S111
PAY23-24/85 NP	PLANITX	Neighbourhood Plan Consultancy	£8,100.00	£1,350.00	The Town and Country Planning Act 1990 S61
PAY23-24/86 NP	MEMORIAL HALL	Hall hire for Neighbourhood Plan	£160.00	£0.00	The Town and Country Planning Act 1990 S61
PAY23-24/87	ALL SAINTS PCC	Saints Alive! donation	£200.00	£0.00	LGA 1972, S137

24/693 Neighbourhood planning.

To note the Pre-Submission Draft of the Neighbourhood Plan. To agree to follow the recommendation of the Steering Group and approve the Plan for consultation.

24/694 Risk Assessment – to approve and adopt the Risk Assessment document for 2024.

24/695 NNC Greenway Strategy. To note any update.

24/696 Village enhancement - to note any update about the items below:

- a) Litter pick – 23rd March 2024
- b) Community Speed Watch

24/697 Community

- a) Kettering Energy Park – to note any update from Cllr Scott as GAPC representative.
- b) Community Transport trial – to note any update from Cllr Page.
- c) The Addingtons' Community Liaison Group – to note any updates
- d) Saints Alive. To agree GAPC's copy for the April 2024 issues of Saints Alive!

24/698 Councillor and Clerk training and conferencing

- a) To note and consider training/conferencing options for Councillors and Clerk
- b) To receive meeting/training reports from Councillors

24/699 Additional business to be included on the agenda of the next meeting

End of year finance review, including general reserves and ear-marked reserves.

Presentation by First Renewables about the Kettering Energy Park.

Insurance quotes.

24/700 To confirm the date and time of the next meeting of the Council –

The next meeting of the Council is scheduled for Wednesday 10 April 2024 at 7.45 pm in the Memorial Hall.