

# Great Addington Parish Council

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Date: 07 February 2024

Dear Councillor

You are hereby requested to attend, and members of the public and press are invited to attend, the next Meeting of Great Addington Parish Council to be held in the Memorial Hall on **14 February 2024 at 7.45pm** to transact the following business.

*Elaine Scott*

(Clerk/RFO to the Council)

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## AGENDA

### 24/675 Formalities

- a) To receive and accept apologies for absence. (Reasons to be advised.)
- b) Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items.
- c) To receive information requests in accordance with the Freedom of Information Act 2000
- d) To receive comments from members of the public in attendance in accordance with our Standing Orders.
- e) To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.

**24/676 To approve the Minutes of the Meeting** held on 10 January 2024

**24/677 Review action log** (including actions arising from the internal control check).

### 24/678 Minor Items:

- a) To receive report from NNC representative
- b) To receive and note applications and decisions notified by NNC Planning.
- c) To receive and note correspondence/reports/publications from other organisations and members of the public.
  - (i) NACRE – Friendship Visits and Warm Packs

### 24/679 Finance

- a) To receive and approve the **monthly financial statements and bank reconciliation** for January 2024. The net balance as at 31/01/2024 was £17,029.54. This balance includes a grant of £7050.00 for Neighbourhood Planning.
- b) To receive an update on the new Parish Council website, and to approve a date for migration to the new host and the start of the new contract.
- c) To approve and adopt the **Reserves Policy 2024**
- d) To approve and adopt the **Donations Policy 2024**
- e) To **note payments made under delegated authority**, and to **approve other payments** in accordance with relevant legislation and once confirmation has been received that the proposed transactions have been budgeted accurately.

| Payment ref    | Payee                  | Description                      | Amount (inc. VAT) £ | VAT £ | Power         |
|----------------|------------------------|----------------------------------|---------------------|-------|---------------|
| PAY23-24/73    | PWLB                   | Loan repayment (street lights)   | £453.50             | £0.00 | LGA 2003 S1   |
| PAY23-24/74    | ELAINE SCOTT           | Payroll - February               | £249.61             | £0.00 | LGA 1972 S112 |
| PAY23-24/75    | HMRC                   | Income Tax                       | £58.20              | £0.00 | LGA 1972 S112 |
| PAY23-24/76 NP | TESCO (Lloyds Bank DD) | Refreshments for NP consultation | £23.94              | £0.00 | LGA 1972 S137 |
| PAY23-24/77 NP | THE COOPERATIVE FOOD   | Refreshments for NP consultation | £6.85               | £0.00 | LGA 1972 S137 |
|                |                        |                                  |                     |       |               |

#### **24/680 Neighbourhood planning.**

To note any update from the Neighbourhood Planning Steering Group.

**24/681 Risk Assessment** – to approve and adopt the Risk Assessment document for 2024.

**24/682 NNC Greenway Strategy.** To note any update.

**24/683 Village enhancement** - to note any update about the items below:

- a) To review the speed indicator device data
- b) Community Speed Watch – the equipment will be delivered on 30<sup>th</sup> March and returned on 27<sup>th</sup> April
- c) To consider requesting a 20-mph zone within the village

#### **24/684 Community**

- a) Kettering Energy Park – to note any update from Cllr Scott as GAPC representative.
- b) Community Transport trial – to note any update from Cllr Page.
- c) The Addingtons' Community Liaison Group – to note any updates
- d) Saints Alive. To agree GAPC's copy for the March 2024 issues of Saints Alive!

#### **24/685 Councillor and Clerk training and conferencing**

- b) To note and consider training/conferencing options for Councillors and Clerk
  - i) – two free places available on LAP briefing
- c) To receive meeting/training reports from Councillors

#### **24/686 Additional business to be included on the agenda of the next meeting**

To approve mowing contract for 2024-25

#### **24/687 To confirm the date and time of the next meeting of the Council –**

The next meeting of the Council is scheduled for Wednesday 13 March 2024 at 7.45 pm in the Memorial Hall.