

Great Addington Parish Council

Date: 04 January 2024

Dear Councillor

You are hereby requested to attend, and members of the public and press are invited to attend, the next Meeting of Great Addington Parish Council to be held in the Memorial Hall on **10 January 2024 at 7.45pm** to transact the following business.

Elaine Scott

(Clerk/RFO to the Council)

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AGENDA

24/661 Notice of intention to co-opt to fill the vacancy for Great Addington Parish Council

- a) Nomination(s) for the position of Councillor
- b) Vote to co-opt the nominee(s)
- c) Declaration that the candidate with the highest number of votes is duly elected
- d) Declaration of acceptance of office by the elected candidate

24/662 Formalities

- a) To receive and accept apologies for absence. (Reasons to be advised.)
- b) Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items.
- c) To receive information requests in accordance with the Freedom of Information Act 2000
- d) To receive comments from members of the public in attendance in accordance with our Standing Orders.
- e) To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.

24/663 To approve the Minutes of the Meeting held on 13 December 2023

24/664 Review action log (including actions arising from the internal control check).

24/665 Minor Items:

- a) To receive report from NNC representative
- b) To receive and note applications and decisions notified by NNC Planning.
- c) To receive and note correspondence/reports/publications from other organisations and members of the public. *

24/666 Finance

- a) To receive and approve the **monthly financial statements and bank reconciliation** for December 2023. The net balance as at 31/12/2023 was £19,708.34. This balance includes a grant of £7050.00 for Neighbourhood Planning.
- b) **Q3 Budget review** for 2023-2024.
- c) To **note receipts**, and to **note payments made under delegated authority**, and to **approve other payments** in accordance with relevant legislation and once confirmation has been received that the proposed transactions have been budgeted accurately.

Receipt ref	Payer	Description	Amount	Power
REC23/06	NNC FINANCE	Member Empowerment Grant for Speed Indicator Device	£500.00	Local Government and Rating Act 1997, S30

Payment ref	Payee	Description	Amount (inc. VAT) £	VAT £	Power
PAY23-24/64	NPOWER	Street lighting Oct – Dec 2023	£315.87	£15.04	Parish Councils Act 1957 S3, Highways Act 1980, S301
PAY23-24/65	ELAINE SCOTT	Payroll - January	£249.41	£0.00	LGA 1972 S112
PAY23-24/66	HMRC	Income Tax	£58.40	£0.00	LGA 1972 S112
PAY23-24/67	INFORMATION COMMISSIONER'S OFFICE	Date protection fee	£35.00	£0.00	Data Protection Act 2018, S69
PAY23-24/68	HCL FASTENERS LTD	Tamtorque tool for VAS sign	£14.74	£2.46	Local Government and Rating Act 1997, S30
PAY23-24/69	MEMORIAL HALL	Donation for insurance costs	£750.00	£0.00	LGA 1972, S137
PAY23-24/70	ADDINGTONS PLAYING FIELD ASSOCIATION	Donation for insurance costs	£900.00	£0.00	LGA 1972, S137
PAY23-24/71	LLOYDS BANK Ltd	December	£3.00	£0.00	LGA 1972 S111

24/667 Neighbourhood planning.

To note any update from the Neighbourhood Planning Steering Group.

24/668 Risk Assessment – to review the Risk Assessment document for 2024.

24/669 NNC Greenway Strategy. To note any update.

24/670 Village enhancement - to note any update about the items below:

- a) To consider requesting a 20-mph zone within the village
- b) To review the format of the new website

24/671 Community

- a) Kettering Energy Park – to note any update from Cllr Scott as GAPC representative.
- b) Community Transport trial – to note any update from Cllr Page.
- c) Assets of Community Value – to note the decision from NNC re the Memorial Hall and the Playing Field, and to approve the re-designation application for the Hare & Hounds.
- d) The Addingtons' Community Liaison Group – to note any updates
- e) Coffee morning/Neighbourhood Plan consultation/Greenway presentation – final arrangements for 27th January 2024
- f) Saints Alive. To agree GAPC's copy for the February 2024 issues of Saints Alive!

24/672 Councillor and Clerk training and conferencing

- b) To note and consider training/conferencing options for Councillors and Clerk
- c) To receive meeting/training reports from Councillors

24/673 Additional business to be included on the agenda of the next meeting

24/674 To confirm the date and time of the next meeting of the Council –

The next meeting of the Council is scheduled for Wednesday 14 February 2024 at 7.45 pm in the Memorial Hall.