

Great Addington Parish Council

Date: 01 November 2023

Dear Councillor

You are hereby requested to attend, and members of the public and press are invited to attend, the next Meeting of Great Addington Parish Council to be held in the Memorial Hall on **08 November 2023 at 7.45pm** to transact the following business.

Elaine Scott

(Clerk/RFO to the Council)

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AGENDA

23/637 Formalities

- a) To receive and accept apologies for absence. (Reasons to be advised.)
- b) Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items.
- c) To receive information requests in accordance with the Freedom of Information Act 2000
- d) To receive comments from members of the public in attendance in accordance with our Standing Orders.
- e) To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.

23/638 To approve the Minutes of the Meeting held on 11 October 2023

23/639 Review action log (including actions arising from the internal control check).

23/640 Minor Items:

- a) To receive report from NNC representative
- b) To receive and note applications and decisions notified by NNC Planning.
- c) To receive and note correspondence/reports/publications from other organisations and members of the public.

23/641 Finance

- a) To receive and approve the **monthly financial statements and bank reconciliation** for October 2023. The net balance as at 31/10/2023 was £22,030.82. This balance includes a grant of £7050.00 for Neighbourhood Planning.
- b) **Budget** for 2024-2025.
- c) To **approve Cllr Page** as a bank signatory
- d) To **note receipts**, and to **note payments made under delegated authority**, and to **approve other payments** in accordance with relevant legislation and once confirmation has been received that the proposed transactions have been budgeted accurately.

Receipt ref	Payer	Description	Amount	Power
REC23/04	NPOWER	Street lighting & VAS electricity credit	£230.47	Parish Councils Act 1957 S3

Payment ref	Payee	Description	Amount (inc. VAT) £	VAT £	Power
PAY23/49	NPOWER	Street lighting & VAS electricity	£200.48	£9.55	Parish Councils Act 1957 S3
PAY23/50	STAPLEOFFICE LTD	A3 Paper for NP	£11.99	£2.00	LGA 1972 S111
PAY23/51	LLOYDS BANK Ltd	Credit card charges (August)	£3.00	£0.00	LGA 1972 S111
PAY23/52	ELAINE SCOTT	Payroll - November	£232.14	£0.00	LGA 1972 S112
PAY23/53	HMRC	Income Tax	£54.00	£0.00	LGA 1972 S112
PAY23/54	LLOYDS BANK Ltd	Credit card charges (October)	£3.00	£0.00	LGA 1972 S111

23/642 Neighbourhood planning. To note any update from the Neighbourhood Planning Steering Group.

23/643 NNC Greenway Strategy. To note any update.

23/644 Village enhancement - to note any update about costs/options for the items below:

- a) VAS replacement
- b) New website (with information about village as well as PC)

23/645 Community

- a) Kettering Energy Park – to note any update from Cllr Scott as GAPC representative.
- b) Community Transport trial – to note any update from Cllr Page.
- c) Rights of Way warden – to appoint a councillor to this role, to include consideration of the Slow Ways network
- d) Queen’s Green Canopy – to consider plans for upkeep
- e) Fly-tipping
- f) Saints Alive. To agree GAPC’s copy for the December 2023 issues of Saints Alive!

23/646 Councillor and Clerk training and conferencing

- a) To note and consider training/conferencing options for Councillors and Clerk, and budgetary requirements.
- b) To receive meeting/training reports from Councillors

23/647 Additional business to be included on the agenda of the next meeting

23/648 To confirm the date and time of the next meeting of the Council

The next meeting of the Council is scheduled for Wednesday 13 December 2023 at 7.45 pm in the Memorial Hall.