

GREAT ADDINGTON PARISH COUNCIL

Thursday 16 April 2020

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held via Zoom link <https://zoom.us/j/6260765754> on Wednesday 22 April 2020 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

20/053 Formalities.

- a) **To elect the Chairman.**
The Council will elect the Chairman which will be followed by the signing of the Chairman's Declaration of Acceptance.
- b) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- c) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- d) **To receive declarations of disclosable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of disclosable pecuniary interests (DPIs) and granting of dispensations.
- e) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

20/054 To confirm the minutes of the meeting held on Wednesday 18 March 2020.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

20/055 Governance.

- a) **To consider the options and resources available regarding the 2020 Annual Meeting of the Council.**
- b) **To consider the options and resources available regarding the 2020 Annual Parish Meeting (of electors).**
- c) **To consider the options and resources available regarding extending temporarily this Council's delegation arrangements.**
- d) **To consider the options and resources available regarding the co-option process.**
- e) **To consider the options and resources available regarding this Council's e-mail protocol.**

20/056 Finance.

- a) **To consider the options and resources available regarding a pre-paid bank card.**

- b) **To approve payments in accordance with relevant legislation.**
The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.
- (i) **Payment to Northants CALC for the April 2020-March 2021 annual membership subscription (INV-0388).**
PAY000130 - £235.43 (Local Government Act 1972, s 143).
 - (ii) **Payment to Northants CALC for the April 2020-March 2021 Internal Audit Service fee (INV-0388).**
PAY000131 - £180.00 (Local Government Finance Act 1982, s 12).
 - (iii) **Payment to Northants CALC for the April 2020-March 2021 Data Protection Officer fee (INV-0388).**
PAY000132 - £10.00 (Data Protection Act 2018, s 69).

20/057 To note the latest details of the new Clerk's recruitment process.

20/058 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

20/059 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

20/060 To confirm the date and time of the next meeting of the Council.