

GREAT ADDINGTON PARISH COUNCIL

Thursday 14 November 2019

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 20 November 2019 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

19/985 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of disclosable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of disclosable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

19/986 Minutes.

- a) **To confirm the minutes of the scheduled meeting held on Wednesday 16 October 2019.**
Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.
- b) **To confirm the minutes of the extraordinary meeting held on Wednesday 6 November 2019.**
Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

19/987 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
19/01494/TPO (TPO 0009) for removal of T1 sycamore to ground level and replace in a more suitable location at The Long House Lower Street Great Addington.
Notification has been received that permission for this tree preservation order application has been granted subject to conditions (minute 19/975 refers).
- c) **To receive and note correspondence/reports/publications from other organisations.**

- (i) **E.ON Monthly Market Report (October/November 2019).**
 - (ii) **HMRC Business Help and Support (October/November 2019).**
 - (iii) **Keep Britain Tidy (October/November 2019).**
 - (iv) **Public Sector Network (October/November 2019).**
 - (v) **Rural Services Network (October/November 2019).**
- d) **To receive and note the action log from previous meetings.**
The Council will receive and note updates from Councillors and the Clerk (including any reports following attendance at meetings of local organisations) regarding the progress of delegated actions/ongoing items which are not within the Four Year Plan.

19/988 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which was introduced by the Chairman in 2015 to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the subsequent four years.

- a) **To note the latest details and consider proposals by this Council regarding traffic calming schemes.**
- b) **To note the latest details and consider proposals by this Council regarding administration of its governance documents and to receive a list of statutory and recommended documents.**
- c) **To note the latest details and consider proposals by this Council regarding uses of the red telephone box in Main Street.**
- d) **To note the latest details and consider proposals by this Council regarding developing a Neighbourhood Plan and to confirm details of an action plan.**
- e) **To note the latest details and consider proposals by this Council regarding a joint approach with Little Addington Parish Council (LAPC) to upgrade footpaths and to appoint representatives of the Council to the Nene Valley Greenway Footpath Access Working Party.**

19/989 Community.

- a) **To further consider the options and resources available to this Council regarding an event to commemorate the 75th anniversary of VE Day on Friday 8 May 2020.**
- b) **To note any issues of concern/interest raised by residents since 16 October 2019 and to consider the options and resources available to this Council.**
- c) **To receive and note correspondence/reports/publications from Northamptonshire Police and the Office of Northamptonshire Police, Fire and Crime Commissioner (PFCC).**
- d) **To approve this Council's copy for the December 2019 issue of Saints Alive! and the local press.**

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 21 November 2019.

19/990 East Northamptonshire Council (ENC).

- a) **To note this Council's response to 19/01659/FUL planning application for a new double garage incorporating the existing garage at 3 Chapel Close, Great Addington.**
The Council will note its response to this full planning application which was considered at an extraordinary meeting held on Wednesday 6 November 2019 and submitted by the deadline of Monday 11 November 2019.
- b) **To receive and note ENC correspondence/reports/publications (for information only). E-mail regarding funding opportunities for community organisations.**

19/991 Northamptonshire County Council (NCC).

- a) **To consider this Council's response to Northamptonshire County Council's Draft Budget 2020/21 Consultation.**
The Council will consider its response to this consultation for which the deadline is Tuesday 24 December 2019. Background information has been circulated previously and is available using the link below:
<https://northamptonshire.citizenspace.com/bipm/draftbudget2021/>
- b) **To receive and note NCC correspondence/reports/publications (for information only).**
 - (i) **Northamptonshire Highways Weekly Schemes Integrated Works Programme (October/November 2019).**
 - (ii) **Northamptonshire Highways Newsletter (October/November 2019).**

19/992 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

Tom Pursglove MP's Westminster Report (October/November 2019).

19/993 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).

- a) E-mail regarding 2020/21 budget information.
- b) E-mail regarding the 2020 local elections.
- c) E-mail regarding the 2020 Northamptonshire Village Awards.
- d) NCALC Friday Mini eUpdate (October/November 2019).
- e) SLCC News Bulletin (October/November 2019).

19/994 Finance.

- a) **To consider this Council's draft budget for the year ended 31 March 2021.**

The Council will consider proposed expenditure, anticipated income together with level of reserves within the draft budget for the year ended 31 March 2021 before confirming formally the precept at the December 2019 meeting.

- b) **To note details of actions taken by the current web hosting provider and to consider the options and resources available to this Council regarding its website and e-mail.**

- c) **To receive and approve the monthly financial statements and bank reconciliation.**

The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.

- d) **To receive and approve the monthly internal control checklist.**

The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.

- e) **To consider written grant applications and annual grants for the benefit of community, voluntary and charitable organisations.**

The Council will consider any written grant applications submitted by local organisations together with grants/donations which have been budgeted and are granted annually at the Council's discretion.

- (i) **Grant to the Addingtons Playing Field Association (APFA).**

- (ii) **Grant to Great Addington Memorial Hall Committee (GAMHC).**

- f) **To approve payments in accordance with relevant legislation.**

The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.

- (i) **Payment to JME Ground Services Ltd for supply of fence posts (7254).**

PAY000110 - £74.88 inclusive of 20% VAT (Highways Act 1980, s 43).

- (ii) **Payment of the Clerk's reimbursement for Sierzega vehicle activated sign (VAS) replacement batteries.**

PAY000111 - £87.96 (Local Government and Rating Act 1997, s 30).

- (iii) **Donation to the Warwickshire and Northamptonshire Air Ambulance.**

PAY000112 - £50.00 (Local Government Act 1972, s 137).

- (iv) **Donation to the Royal British Legion Poppy Appeal for the Remembrance Day wreath.**

CHQ300021 - £30.00 (Local Government Act 1972, s 137).

19/995 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

19/996 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

19/997 To confirm the date and time of the next meeting of the Council (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 18 December 2019 at 7:45 pm).