

GREAT ADDINGTON PARISH COUNCIL

Thursday 12 September 2019

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 18 September 2019 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
10 Rushwell Close
Great Addington
KETTERING
NN14 4BP

01536 330858

clerk@greataddingtonpc.co.uk

www.greataddingtonpc.co.uk

AGENDA

19/957 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of disclosable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of disclosable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

19/958 To confirm the minutes of the meeting held on Wednesday 21 August 2019.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

19/959 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
- c) **To receive and note correspondence/reports/publications from other organisations.**
 - (i) E.ON Monthly Market Report (August/September 2019).
 - (ii) HMRC Business Help and Support (August/September 2019).
 - (iii) Keep Britain Tidy (August/September 2019).
 - (iv) Public Sector Network (August/September 2019).
 - (v) Rural Services Network (August/September 2019).
- d) **To receive and note the action log from previous meetings.**
The Council will receive and note updates from Councillors and the Clerk (including any reports following attendance at meetings of local organisations) regarding the progress of delegated actions/ongoing items which are not within the Four Year Plan.

19/960 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which was introduced by the Chairman in 2015 to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the subsequent four years.

- a) **To note the latest details and consider proposals by this Council regarding traffic calming schemes.**
- b) **To note the latest details and consider proposals by this Council regarding administration of its governance documents and to receive a list of statutory and recommended documents.**
- c) **To note the latest details and consider proposals by this Council regarding uses of the red telephone box in Main Street.**
- d) **To note the latest details and consider proposals by this Council regarding developing a Neighbourhood Plan and to confirm details of an action plan.**
- e) **To note the latest details and consider proposals by this Council regarding a joint approach with Little Addington Parish Council (LAPC) to upgrade footpaths and to appoint representatives of the Council to the Nene Valley Greenway Footpath Access Working Party.**

19/961 Community.

- a) **To further consider the options and resources available to this Council regarding minor works to improve the footways, footpaths and verges including appointing a Village Enhancement Group.**
- b) **To further consider the options and resources available to this Council regarding the provision of additional litter bins including proposed sites.**
- c) **To further consider the options and resources available to this Council regarding an event to commemorate the 75th anniversary of VE Day on Friday 8 May 2020.**
- d) **To note any issues of concern/interest raised by residents since 21 August 2019 and to consider the options and resources available to this Council.**
- e) **To receive and note correspondence/reports/publications from Northamptonshire Police and the Office of Northamptonshire Police, Fire and Crime Commissioner (PFCC).**
- f) **To approve this Council's copy for the October 2019 issue of Saints Alive! and the local press.**

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 19 September 2019.

19/962 East Northamptonshire Council (ENC).

- a) **To consider this Council's response to 19/00446/FUL planning application for a replacement dwelling at 2 Patch Lodge, Cranford Road.**

The Council will consider its response to this full planning application for which the deadline is Thursday 19 September 2019. Background information has been circulated previously and is available using the link below:

<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?activeTab=dates&keyVal=PO8UCTGOGJG00>

- b) **To receive and note ENC correspondence/reports/publications (for information only).**
 - (i) **E-mail regarding the Review of Polling Districts, Polling Places and Polling Stations – Phase 2.**
 - (ii) **E-mail regarding a Funding Fair to be held at Kettering Borough Council on Thursday 17 October 2019 from 10:00 am to 3:00 pm.**

19/964 Northamptonshire County Council (NCC).

To receive and note NCC correspondence/reports/publications (for information only).

- a) **E-mail regarding Northamptonshire Adult Social Services consultations.**
- b) **Northamptonshire Highways Integrated Works Programme (August/September 2019).**
- c) **Northamptonshire Highways Newsletter (August/September 2019).**

19/965 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

Tom Pursglove MP's Westminster Report (August/September 2019).

19/966 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).
To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).

- a) **E-mail regarding SLCC Northamptonshire Branch's Annual General Meeting 2019.**
- b) **NCALC Friday Mini eUpdate (August/September 2019).**
- c) **SLCC News Bulletin (August/September 2019).**
- d) **SLCC The Clerk Magazine (September 2019).**

19/967 Finance.

- a) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- b) **To receive and approve the monthly internal control checklist.**
The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.
- c) **To approve payments in accordance with relevant legislation.**
The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.
 - (i) **Payment to E.ON for April-June 2019 street lighting energy (H172053469).**
PAY000102 - £100.83 inclusive of 5% VAT (Parish Councils Act 1957, s 3).
 - (ii) **Payment to JME Ground Services Ltd for August 2019 All Saints Church mowing (7171).**
PAY000103 - £216.00 inclusive of 20% VAT (Local Government Act 1972, s 215).
 - (iii) **Payment of the Clerk's salary (July-September 2019).**
PAY000104 - £403.15 (Local Government Act 1972, s 112).
 - (iv) **Payment to HM Revenue & Customs for PAYE (July-September 2019).**
PAY000105 - £100.60 (Local Government Act 1972, s 112).
 - (v) **Payment to Unity Trust Bank plc for service charges (July-September 2019).**
PAY000106 - £18.00 (Local Government Act 1972, s 111).

19/968 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

19/969 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

19/970 To confirm the date and time of the next meeting of the Council (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 18 September 2019 at 7:45 pm).