

# GREAT ADDINGTON PARISH COUNCIL

Thursday 16 August 2019

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 21 August 2019 at 7:45 pm for the purpose of transacting the following business.

*H. Hoier*

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## AGENDA

### 19/944 Formalities.

- a) **To receive and approve apologies for absence.**  
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**  
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of disclosable pecuniary/other interests by Councillors and dispensation requests.**  
Councillors will refer to the latest guidance regarding declaration of disclosable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**  
The Council will consider whether this procedure is required for any agenda items containing confidential information.

### 19/945 To confirm the minutes of the meeting held on Wednesday 17 July 2019.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

### 19/946 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
  - (i) Cllr D Hughes (ENC Woodford Ward).
  - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**  
**19/01035/FUL planning application for a proposed extension, new garage and garage conversion (re-submission of approved application 18/02421/FUL) at The Rectory, Woodford Road, Great Addington.**  
Notification has been received that permission for this full planning application has been granted subject to conditions (minute 19/936 refers).
- c) **To receive and note correspondence/reports/publications from other organisations.**
  - (i) E.ON Monthly Market Report (July/August 2019).
  - (ii) HMRC Business Help and Support (July/August 2019).
  - (iii) Keep Britain Tidy (July/August 2019).
  - (iv) Public Sector Network (July/August 2019).
  - (v) Rural Services Network (July/August 2019).
- d) **To receive and note the action log from previous meetings.**

The Council will receive and note updates from Councillors and the Clerk (including any reports following attendance at meetings of local organisations) regarding the progress of delegated actions/ongoing items which are not within the Four Year Plan.

**19/947 To note the latest details of this Council's Four Year Plan; confirm its priorities and undertake a review of items to be included/removed; and consider the options and resources available regarding achieving its short, medium and long term objectives until May 2020 (including any legal responsibilities).**

The Council will note the latest details of this action plan which was introduced by the Chairman in 2015 to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the subsequent four years.

- a) **To note the latest details and consider proposals by this Council regarding traffic calming schemes and to receive data analysed from Community Speed Watch traffic survey reports.**
- b) **To note the latest details and consider proposals by this Council regarding administration of its governance documents and to receive a list of statutory and recommended documents.**
- c) **To note the latest details and consider proposals by this Council regarding renovation and uses of the red telephone box in Main Street.**

**19/948 Community.**

- a) **To consider the options and resources available to this Council regarding developing a Neighbourhood Plan and to confirm details of an action plan.**
- b) **To consider the options and resources available to this Council regarding a joint approach with Little Addington Parish Council (LAPC) to upgrade footpaths and to appoint representatives of the Council to the Nene Valley Greenway Footpath Access Working Party.**
- c) **To consider the options and resources available to this Council regarding minor works to improve the footways, footpaths and verges including appointing a Village Enhancement Group.**
- d) **To consider the options and resources available to this Council regarding the provision of additional litter bins including proposed sites.**
- e) **To consider the options and resources available to this Council regarding an event to commemorate the 75<sup>th</sup> anniversary of VE Day on Friday 8 May 2020.**
- f) **To note any issues of concern/interest raised by residents since 17 July 2019 and to consider the options and resources available to this Council.**
- g) **To receive and note correspondence/reports/publications from Northamptonshire Police and the Office of Northamptonshire Police, Fire and Crime Commissioner (PFCC).**
- h) **To approve this Council's copy for the September 2019 issue of Saints Alive! and the local press.**

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 22 August 2019.

**19/949 East Northamptonshire Council (ENC).**

- a) **To consider this Council's response to 19/01238/FUL planning application for erection of two dog kennel buildings; an exercise and training barn, a quarantine unit; a maintenance garage/workshop along with associated on site access roads, passing bays and parking bays at OP0061 SP9676, Addington Road, Woodford.**

The Council will consider its response to this full planning application for which the deadline is Monday 2 September 2019. Background information has been circulated previously and is available using the link below:

<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?activeTab=dates&keyVal=PUQNL4GO0GP00>

- b) **To note details of the ENC Monitoring Officer Town and Parish Council Briefing and consider any recommended action.**  
The Council will note details of this document to ensure compliance with current legislation and awareness of recommended good practice.
- c) **To receive and note ENC correspondence/reports/publications (for information only). E-mail regarding East Northamptonshire Sports and Physical Activity Awards.**

**19/950 Northamptonshire County Council (NCC).**

- a) **To consider this Council's response to the Draft Rights of Way Improvement Plan Consultation (2018- 2028).**

The Council will consider its response to this consultation for which the deadline is Monday 9 September 2019. Background information has been circulated previously and is available using the link below:

<https://www3.northamptonshire.gov.uk/councilservices/northamptonshire-highways/rights-of-way/Pages/rights-of-way-improvement-plan-page.aspx>

- b) **To receive and note NCC correspondence/reports/publications (for information only).**
  - (i) **Northamptonshire Highways Integrated Works Programme (July/August 2019).**
  - (ii) **Northamptonshire Highways Newsletter (July/August 2019).**

**19/951 Constituency for Corby.**

**To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).**

**Tom Pursglove MP's Westminster Report (July/August 2019).**

**19/952 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).**

- a) **To consider attendance at the NCALC 72<sup>nd</sup> Annual General Meeting to be held at Moulton Community Centre on Saturday 5 October 2019 from 10:00 am to 1:00 pm.**

The Council will consider submitting a resolution to be debated at this event and formally nominating delegates (one voting) to attend at no cost.
- b) **To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**
  - (i) **E-mail regarding SLCC Northamptonshire Branch's training events for 2019/20.**
  - (ii) **NCALC eUpdate (July/August 2019).**
  - (iii) **NCALC Friday Mini eUpdate (July/August 2019).**
  - (iv) **SLCC News Bulletin (July/August 2019).**

**19/953 Finance.**

- a) **To receive and approve the quarterly statement of receipts and payments under each budget heading including comparative information from 2018/19.**

The Council will receive and scrutinise these documents to enable it to ascertain actual performance against its budget and consider explanations of any significant variances.
- b) **To receive and approve the monthly financial statements and bank reconciliation.**

The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- c) **To receive and approve the monthly internal control checklist.**

The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.
- d) **To approve payments in accordance with relevant legislation.**

The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.

  - (i) **Payment to E.ON for street lighting energy.**

PAY000098 - £292.25 inclusive of 5% VAT (Parish Councils Act 1957, s 3).
  - (ii) **Payment to Ady Pendred Signwriter for renovation of the red telephone box in Main Street (116).**

PAY000099 - £912.00 inclusive of 20% VAT (Local Government Act 1972, s 111).
  - (iii) **Payment to the Public Works Loan Board for the bi-annual loan repayment.**

PAY000100 - £486.98 (National Loans Act 1968, s 3).
  - (iv) **Payment to JME Ground Services Ltd for July 2019 All Saints Church mowing (7130).**

PAY000101 - £216.00 inclusive of 20% VAT (Local Government Act 1972, s 215).

**19/954 To confirm any additional business to be included on the agenda of the next meeting.**

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

**19/955 To confirm and list action items from this meeting.**

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

**19/956 To confirm the date and time of the next meeting of the Council (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 18 September 2019 at 7:45 pm).**