

GREAT ADDINGTON PARISH COUNCIL

Thursday 13 June 2019

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 19 June 2019 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

19/918 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of disclosable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of disclosable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

19/919 To confirm the minutes of the Annual Meeting of the Council held on Wednesday 15 May 2019.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

19/920 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
- c) **To receive and note correspondence/reports/publications from other organisations.**
 - (i) E.ON Monthly Market Report (April/May 2019).
 - (ii) HMRC Business Help and Support (April/May/June 2019).
 - (iii) Keep Britain Tidy (April/May 2019).
 - (iv) Public Sector Network (June 2019).
 - (v) Rural Services Network (April/May/June 2019).
- d) **To receive and note the action log from previous meetings.**
The Council will receive and note updates from Councillors and the Clerk (including any reports following attendance at meetings of local organisations) regarding the progress of delegated actions/ongoing items which are not within the Four Year Plan.

19/921 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To note the latest details and consider proposals by this Council regarding traffic calming schemes.**
- b) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**
- c) **To note the latest details and consider proposals by this Council regarding its review of governance documents.**
- d) **To note the latest details and consider proposals by this Council regarding renovation of the red telephone box in Main Street.**

19/922 Community.

- a) **To consider the options and resources available to this Council regarding developing a Neighbourhood Plan.**

The Council will consider the options and resources available regarding this right to shape the development of the local area introduced by the Localism Act 2011.

- b) **To receive and note correspondence/reports/publications from Northamptonshire Police and the Office of Northamptonshire Police, Fire and Crime Commissioner (PFCC).**
- c) **To note issues of concern/interest raised by residents since 17 April 2019 and to consider the options and resources available to this Council.**
 - (i) **Provision of additional litter bins.**
 - (ii) **Minor works to improve the footways, footpaths and verges.**
- d) **To approve this Council's copy for the July 2019 issue of Saints Alive! and the local press.**

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 20 June 2019.

19/923 East Northamptonshire Council (ENC).

- a) **To consider this Council's response to 19/00812/FUL planning application for a new double garage and the existing garage changed to a study at 3 Chapel Close, Great Addington.**

The Council will consider its response to this full planning application for which the deadline is Thursday 20 June 2019. Background information has been circulated previously and is available using the link below:

<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PR54EAGO0GP00>

- b) **To note details of the ENC Town and Parish Council Briefing - Unitary Delivery Programme Update.**

The Council will note details of this document regarding the future of local government in Northamptonshire.
- c) **To receive and note ENC correspondence/reports/publications (for information only).**

19/924 Northamptonshire County Council (NCC).

To receive and note NCC correspondence/reports/publications (for information only).

- a) **E-mail regarding the Consultation on Shaping Specialist Provision for Children and Young People with Education, Health and Care Plans.**
- b) **Northamptonshire Highways Integrated Works Programme (June 2019).**

19/925 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

Tom Pursglove MP's Westminster Report (April/May/June 2019).

19/926 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).

- a) **NCALC eUpdate (May/June 2019).**

- b) **NCALC Friday Mini eUpdate (April/May/June 2019).**
- c) **SLCC News Bulletin (April/May/June 2019).**

19/927 Finance.

- a) **To consider the options and resources available to this Council regarding website security.**
- b) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- c) **To receive and approve the monthly internal control checklist.**
The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.
- d) **To approve payments in accordance with relevant legislation.**
The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.
 - (i) **Payment to JME Ground Services Ltd for May 2019 All Saints Church mowing (7039).**
PAY000092 - £144.00 inclusive of 20% VAT (Local Government Act 1972, s 215).
 - (ii) **Payment of the Clerk's salary (April-June 2019).**
PAY000093 - £403.15 (Local Government Act 1972, s 112).
 - (iii) **Payment to HM Revenue & Customs for PAYE (April-June 2019).**
PAY000094 - £100.60 (Local Government Act 1972, s 112).
 - (iv) **Payment to Unity Trust Bank plc for service charges (April-June 2019).**
PAY000095 - £18.00 (Local Government Act 1972, s 111).

19/928 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

19/929 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

19/930 To confirm the date and time of the next meeting of the Council (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 17 July 2019 at 7:45 pm).