

GREAT ADDINGTON PARISH COUNCIL

Thursday 14 March 2019

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 20 March 2019 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

19/879 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of disclosable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of disclosable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

19/880 To confirm the minutes of the meeting held on Wednesday 20 February 2019.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

19/881 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
- c) **To receive and note correspondence/reports/publications from other organisations.**
 - (i) E-mail regarding the Calor Rural Community Fund 2019.
 - (ii) E-mail regarding Civic Voice's survey on Public Participation in the Planning System.
 - (iii) HMRC Business Help and Support (February/March 2019).
 - (iv) Keep Britain Tidy (February/March 2019).
 - (v) Rural Services Network (February/March 2019).
- d) **To receive and note the action log from previous meetings.**
The Council will receive and note updates from Councillors and the Clerk (including any reports following attendance at meetings of local organisations) regarding the progress of delegated actions/ongoing items which are not within the Four Year Plan.

19/882 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To note the latest details and consider proposals by this Council regarding traffic calming schemes.**
- b) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**
- c) **To note the latest details and consider proposals by this Council regarding its review of governance documents.**
- d) **To note the latest details and consider proposals by this Council regarding renovation of the red telephone box in Main Street and receive quotations from local contractors.**

19/883 Community.

a) **To finalise the agenda of the Annual Parish Meeting (of electors) to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 15 May 2019 at 7:30 pm.**

The Council will finalise the agenda for this meeting and consider issues of potential interest to local electors.

b) **To consider the options and resources available to this Council regarding developing a Neighbourhood Plan.**

The Council will consider the options and resources available regarding this right to shape the development of the local area introduced by the Localism Act 2011.

c) **To consider endorsing the Rural Services Network's campaign for the development of a Rural Strategy.**

d) **To receive and note correspondence/reports/publications from Northamptonshire Police and the Office of Northamptonshire Police, Fire and Crime Commissioner (PFCC).**

e) **To note details of the Plan for the Borough of Wellingborough: Part 2 of the Local Plan 2011- 2031.**

f) **To note issues of concern/interest raised by residents since 20 February 2019 and to consider the options and resources available to this Council.**

g) **To approve this Council's copy for the April 2019 issue of Saints Alive! and the local press.**

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 21 March 2019.

19/884 East Northamptonshire Council (ENC).

a) **To review the status of 17/00773/FUL full planning permission for a steel portal framed cattle shed at Site 1028 Former Quarry, Cranford Road, Great Addington.**

The Council will review the status of this full planning permission which was granted subject to conditions in June 2017. Background information is available using the link below:

<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?keyVal=0091OPGO07T00&activeTab=summary>

b) **To receive and note ENC correspondence/reports/publications (for information only).**

(i) **E-mails regarding proposed modifications to the Definitive Map.**

(ii) **Council meeting documents (March 2019).**

19/885 Northamptonshire County Council (NCC).

a) **To consider this Council's response to 15/00073/MINVOC variation of conditions 2, 42, 48 and 52 of planning permission to amend the Restoration Scheme and Ecological Management Plan to remove references to agricultural grassland at Ringstead Grange Quarry, Raunds Road, Ringstead.**

The Council will consider its response to this variation of conditions application for which the deadline is Thursday 4 April 2019. Background information has been circulated previously and is available using the link below:

www.northamptonshire.gov.uk/planningapplications

b) **To receive and note NCC correspondence/reports/publications (for information only).**

19/886 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

Tom Pursglove MP's Westminster Report (February/March 2019).

19/887 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC). To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).

- a) **E-mail regarding SLCC's training provision for 2019/20.**
- b) **NCALC Friday Mini eUpdate (February/March 2019).**
- c) **SLCC News Bulletin (February/March 2019).**
- d) **SLCC The Clerk Magazine (March 2019).**

19/888 Finance.

a) **To finalise the timetable for this Council's Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2019.**

The Council will finalise the timetable for this statutory procedure which must be undertaken by 30 June 2019.

b) **To approve an extension to the terms and conditions of the 2018/19 All Saints Church mowing contract at the current price per cut of £60.00 for at least 12 months from 1 April 2019.**

The Council will approve an extension of this contract with JME Ground Services Ltd on the grounds of economy, efficiency and effectiveness.

c) **To receive and approve the monthly financial statements and bank reconciliation.**

The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.

d) **To receive and approve the monthly internal control checklist.**

The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.

e) **To approve payments in accordance with relevant legislation.**

The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.

(i) **Payment to J&S Pendred Signwriting for a replacement noticeboard lock (556).**
PAY000077 - £60.00 inclusive of 20% VAT (Local Government Act 1972, s 142).

(ii) **Payment of the Clerk's salary (January-March 2019).**
PAY000078 - £394.95 (Local Government Act 1972, s 112).

(iii) **Payment to HM Revenue & Customs for PAYE (January-March 2019).**
PAY000079 - £98.80 (Local Government Act 1972, s 112).

(iv) **Payment of the Clerk's administrative expenses (April 2018-March 2019).**
PAY000080 - £22.32 (Local Government Act 1972, s 111).

(v) **Payment to Great Addington CofE Primary School for photocopying.**
PAY000081 - £20.00 (Local Government Act 1972, s 111).

(vi) **Payment to All Saints Church, Great Addington Parochial Church Council for the 2018/19 Saints Alive! subscription.**
PAY000082 - £100.00 (Local Government Act 1972, s 142).

(vii) **Payment to the Society of Local Council Clerks for the Clerk's SLCC and ALCC annual membership subscription (April 2019-March 2020).**
PAY000083 - £63.00 (Local Government Act 1972, s 143).

(viii) **Payment to Northamptonshire ACRE for the annual supporter subscription (2019/20).**
PAY000084 - £35.00 (Local Government Act 1972, s 143).

(ix) **Payment to Unity Trust Bank plc for service charges (January-March 2019).**
PAY000085 - £18.00 (Local Government Act 1972, s 111).

19/889 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

19/890 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

19/891 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 17 April 2019 at 7:45 pm).