

GREAT ADDINGTON PARISH COUNCIL

Thursday 14 February 2019

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 20 February 2019 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

19/866 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of disclosable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of disclosable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

19/867 To confirm the minutes of the meeting held on Wednesday 16 January 2019.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

19/868 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
- c) **To receive and note correspondence/reports/publications from other organisations.**
 - (i) E.ON Monthly Market Report (January 2019).
 - (ii) HMRC Business Help and Support (January/February 2019).
 - (iii) Keep Britain Tidy (January/February 2019).
 - (iv) Public Sector Network (January 2019).
 - (v) Rural Services Network (January/February 2019).
- d) **To receive and note the action log from previous meetings.**
The Council will receive and note updates from Councillors and the Clerk (including any reports following attendance at meetings of local organisations) regarding the progress of delegated actions/ongoing items which are not within the Four Year Plan.

19/869 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To note the latest details and consider proposals by this Council regarding traffic calming schemes.**
- b) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**
- c) **To note the latest details and consider proposals by this Council regarding its review of governance documents.**
- d) **To note the latest details and consider a proposal by this Council regarding installing a defibrillator in the red telephone box in Main Street.**

19/870 Community.

- a) **To consider the options and resources available to this Council regarding developing a Neighbourhood Plan.**

The Council will consider the options and resources available regarding this right to shape the development of the local area introduced by the Localism Act 2011.

- b) **To confirm the role of the Community Events Co-ordinator.**

The Council will confirm formally the details of this role.

- c) **To note details of the Great British Spring Clean and to confirm the details of Operation Spring Clean 2019.**

The Council will note details of this campaign co-ordinated by Keep Britain Tidy to be held from Friday 22 March to Tuesday 23 April 2019 and will confirm the date, time and all other necessary arrangements regarding the Great Addington spring litter pick.

- d) **To receive and note correspondence/reports/publications from Northamptonshire Police and the Office of Northamptonshire Police and Crime Commissioner (PCC).**

- e) **To note issues of concern/interest raised by residents since 16 January 2019 and to consider the options and resources available to this Council.**

- f) **To approve this Council's copy for the March 2019 issue of Saints Alive! and the local press.**

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 21 February 2019.

19/871 East Northamptonshire Council (ENC).

- a) **To consider this Council's response to 18/02344/FUL full planning application for alterations to previously approved 'Barn A' and demolition of existing shed to form new garage annex at Rectory Farm Buildings, Cranford Road, Great Addington.**

The Council will consider its response to this full planning application for which the deadline is Wednesday 27 February 2019. Background information has been circulated previously and is available using the link below:

<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PJ81YZGOMWO00>

- b) **To consider this Council's response to 18/02345/FUL full planning application for alterations to previously approved demolition and replacement of 'Barn B' and demolition of existing shed to form new garage annex at Rectory Farm Buildings, Cranford Road, Great Addington.**

The Council will consider its response to this full planning application for which the deadline is Wednesday 27 February 2019. Background information has been circulated previously and is available using the link below:

<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PJ81Z9GOMWQ00>

- c) **To consider this Council's response to 18/02346/FUL full planning application for alterations to previously approved 'Barn C' incorporating a two storey side extension with integrated garage and single storey front extension at Rectory Farm Buildings, Cranford Road, Great Addington.**

The Council will consider its response to this full planning application for which the deadline is Wednesday 27 February 2019. Background information has been circulated previously and is available using the link below:

<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=PJ81ZJGOMWS00>

- d) **To note details of ‘Beat the Street’ and consider a request for beat boxes to be attached temporarily to existing street furniture in Great Addington.**
The Council will consider this request as part of an initiative in association with Intelligent Health to engage with local primary schools and increase activity levels.
- e) **To receive and note ENC correspondence/reports/publications (for information only).**
 - (i) **E-mail regarding the Draft Revised Local List of Information Requirements Consultation (January 2019).**
 - (ii) **Press release regarding unitary authority workshops exploring reform in Northamptonshire.**
 - (iii) **Council meeting documents (January 2019).**

19/872 Northamptonshire County Council (NCC).

To receive and note NCC correspondence/reports/publications (for information only).

19/873 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

Tom Pursglove MP’s Westminster Report (January/February 2019).

19/874 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).

- a) **E-mail regarding NACRE’s Northamptonshire Village Awards 2019.**
- b) **NACRE The Rural Wellbeing Service Newsletter (January 2019).**
- c) **NCALC eUpdate (January/February 2019).**
- d) **NCALC Friday Mini eUpdate (January/February 2019).**
- e) **SLCC News Bulletin (January/February 2019).**

19/875 Finance.

- a) **To adopt this Council’s Grant Awarding Policy.**
- b) **To review the effectiveness of this Council’s arrangements for the management of risk and systems of internal control for the year ended 31 March 2019.**
The Council will undertake a review of these procedures to ensure that they are adequate and have been maintained in accordance with proper accounting practices.
- c) **To consider publishing this Council’s budgets on its website.**
- d) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- e) **To receive and approve the monthly internal control checklist.**
The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.
- f) **To approve payments in accordance with relevant legislation.**
The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.
 - (i) **Payment to the Village Sign People for the village commemorative sign (109).**
PAY000075 - £4,050.00 (Local Government Act 1972, s 111).
 - (ii) **Payment to the Public Works Loan Board for the bi-annual loan repayment.**
PAY000076 - £490.70 (National Loans Act 1968, s 3).

19/876 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

19/877 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

19/878 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 20 March 2019 at 7:45 pm).