

GREAT ADDINGTON PARISH COUNCIL

Thursday 13 December 2018

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 19 December 2018 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

18/840 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of disclosable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of disclosable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

18/841 To confirm the minutes of the meeting held on Wednesday 21 November 2018.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

18/842 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) **Cllr D Hughes (ENC Woodford Ward).**
 - (ii) **Cllr S Hughes (NCC Irthlingborough Division).**
- b) **To receive and note decisions notified by ENC Planning Services.**
 - (i) **18/01926/FUL full planning application for a two-storey side extension, refurbishment of existing barns and internal alterations at The Hare and Hounds Public House, Main Street, Great Addington.**
Notification has been received that permission for this full planning application has been granted subject to conditions (minute 18/832 refers).
 - (ii) **18/01927/LBC listed building consent application for a two-storey side extension, refurbishment of existing barns and internal alterations at The Hare and Hounds Public House, Main Street, Great Addington.**
Notification has been received that permission for this listed building consent application has been granted subject to conditions (minute 18/832 refers).
- c) **To receive and note correspondence/reports/publications from other organisations.**

- (i) **HMRC Business Help and Support (November/December 2018).**
- (ii) **Keep Britain Tidy (November/December 2018).**
- (iii) **Rural Services Network (November/December 2018).**
- d) **To receive and note the action log from previous meetings.**
The Council will receive and note updates from Councillors and the Clerk regarding the progress of delegated actions/ongoing items which are not within the Four Year Plan.

18/843 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To note the latest details and consider proposals by this Council regarding traffic calming schemes.**
- b) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**
- c) **To note the latest details and consider proposals by this Council regarding its review of governance documents.**
- d) **To note the latest details and consider proposals by this Council regarding use of the red telephone box in Main Street.**
- e) **To note the latest details and consider proposals by this Council regarding upgrading footpath access to the Nene Valley Greenway.**

18/844 Community.

- a) **To consider the options and resources available to this Council regarding developing a Neighbourhood Plan.**

The Council will consider the options and resources available regarding this right to shape the development of the local area introduced by the Localism Act 2011.

- b) **To receive and note correspondence/reports/publications from Northamptonshire Police and the Office of Northamptonshire Police and Crime Commissioner (PCC).**
 - (i) **E-mail regarding the introduction of the Herbert Protocol to support people living with dementia.**
 - (ii) **E-mail regarding monthly meetings with Mr S Mold (Northamptonshire PCC).**
 - (iii) **Northamptonshire PCC Newsletter (December 2018).**

- c) **To note issues of concern/interest raised by residents since 21 November 2018 and to consider the options and resources available to this Council.**

- d) **To approve this Council's copy for the January 2019 issue of Saints Alive! and the local press.**

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 20 December 2018.

18/845 East Northamptonshire Council (ENC).

To receive and note ENC correspondence/reports/publications (for information only).

- a) **Extraordinary Council meeting documents (December 2018).**
- b) **Chief Executive Town and Parish Briefing (December 2018).**
- c) **Public consultation events on the East Northamptonshire Local Plan.**

18/846 Northamptonshire County Council (NCC).

To receive and note NCC correspondence/reports/publications (for information only).

- a) **E-mail regarding the Conversation Northamptonshire - Northamptonshire County Council's 2019-20 Budget Consultation.**
- b) **E-mail regarding the consultation on the proposed change to the provision of Northamptonshire Libraries and Information Services.**

18/847 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).

Tom Pursglove MP's Westminster Report (November/December 2018).

18/848 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).

- a) **E-mail regarding the availability of the Northants CALC Data Protection Officer (DPO) Service for 2019/20.**
- b) **E-mail regarding NCALC's training provision for 2018/19.**
- c) **NCALC eUpdate (November/December 2018).**
- d) **NCALC Friday Mini eUpdate (December 2018).**
- e) **SLCC News Bulletin (November/December 2018).**

18/849 Finance.

- a) **To approve this Council's budget for the year ended 31 March 2020.**
The Council will consider proposed expenditure, anticipated income together with the current level of reserves before approving its budget and confirming the precept for the year ended 31 March 2020.
- b) **To confirm this Council's precept for the year ended 31 March 2020.**
The Council will confirm the sum it is to precept upon ENC for the year ended 31 March 2020 once its budget has been approved.
- c) **To receive and approve the quarterly statement of receipts and payments under each budget heading.**
The Council will receive and scrutinise these documents to enable it to establish actual performance against its budget and consider explanations of any significant variances.
- d) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- e) **To receive and approve the monthly internal control checklist.**
The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.
- f) **To consider obtaining competitive quotes for the unmetered electricity supply.**
The Council will consider obtaining quotes from alternative suppliers following E.ON's announcement that unmetered supply costs shall rise from 17.900p per kWh to 22.100p per kWh from 21 January 2019.
- g) **To consider written grant applications and annual grants for the benefit of community, voluntary and charitable organisations.**
The Council will consider any written grant applications submitted by local organisations together with grants/donations which have been budgeted and are granted annually at the Council's discretion.
 - (i) **Written grant application submitted by Great Addington CofE Primary School towards the purchase of a defibrillator.**
 - (ii) **Grant to the Addingtons Playing Field Association (APFA).**
 - (iii) **Grant to Great Addington Memorial Hall Committee (GAMHC).**
- g) **To approve payments in accordance with relevant legislation.**
The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.
 - (i) **Payment to JME Ground Services Ltd for November 2018 All Saints Church mowing (6862).**
PAY000068 - £72.00 inclusive of 20% VAT (Local Government Act 1972, s 215).
 - (ii) **Payment of the Clerk's salary (October-December 2018).**
PAY000069 - £394.95 (Local Government Act 1972, s 112).
 - (iii) **Payment to HM Revenue & Customs for PAYE (October-December 2018).**
PAY000070 - £98.80 (Local Government Act 1972, s 112).
 - (iv) **Payment to Unity Trust Bank plc for service charges (October-December 2018).**
PAY000071 - £18.00 (Local Government Act 1972, s 111).

18/850 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

18/851 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

18/852 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 16 January 2019 at 7:45 pm).