

# GREAT ADDINGTON PARISH COUNCIL

Thursday 15 November 2018

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 21 November 2018 at 7:45 pm for the purpose of transacting the following business.

*H. Hoier*

Mrs Helen Hoier (Clerk/RFO to the Council)  
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## AGENDA

### 18/826 Formalities.

- a) **To receive and approve apologies for absence.**  
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**  
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of disclosable pecuniary/other interests by Councillors and dispensation requests.**  
Councillors will refer to the latest guidance regarding declaration of disclosable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**  
The Council will consider whether this procedure is required for any agenda items containing confidential information.

### 18/827 To confirm the minutes of the meeting held on Wednesday 17 October 2018.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

### 18/828 To appoint a second member as a representative of this Council to the Addingtons Playing Field Association (APFA) for 2018/19.

### 18/829 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
  - (i) Cllr D Hughes (ENC Woodford Ward).
  - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
- c) **To receive and note correspondence/reports/publications from other organisations.**
  - (i) E.ON Energy (November 2018).
  - (ii) HMRC Business Help and Support (October/November 2018).
  - (iii) Keep Britain Tidy (November 2018).
  - (iv) Public Sector Network (October 2018).
  - (v) Rural Services Network (September/October 2018).
- d) **To receive and note the action log from previous meetings.**  
The Council will receive and note updates from Councillors and the Clerk regarding the progress of delegated actions/ongoing items which are not within the Four Year Plan.

**18/830 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).**

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To note the latest details and consider proposals by this Council regarding traffic calming schemes.**
- b) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**
- c) **To note the latest details and consider proposals by this Council regarding its review of governance documents.**
- d) **To note the latest details and consider proposals by this Council regarding use of the red telephone box in Main Street.**
- e) **To note the latest details and consider proposals by this Council regarding upgrading footpath access to the Nene Valley Greenway.**

**18/831 Community.**

- a) **To consider the options and resources available to this Council regarding developing a Neighbourhood Plan.**

The Council will consider the options and resources available regarding this right to shape the development of the local area introduced by the Localism Act 2011.

- b) **To receive and note correspondence/reports/publications from Northamptonshire Police and the Office of Northamptonshire Police and Crime Commissioner (PCC).**
- c) **To note issues of concern/interest raised by residents since 17 October 2018 and to consider the options and resources available to this Council.**
- d) **To approve this Council's copy for the December 2018 issue of Saints Alive! and the local press.**

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 22 November 2018.

**18/832 East Northamptonshire Council (ENC).**

- a) **To confirm this Council's position regarding The Hare and Hounds Public House as an Asset of Community Value (ACV) under the Localism Act 2011.**

The Council has received formal notification that this property must be re-nominated if it is still considered to be an ACV following its valid disposal.

- b) **To consider this Council's response to 18/01926/FUL full planning application for a two-storey side extension, refurbishment of existing barns and internal alterations at The Hare and Hounds Public House, Main Street, Great Addington.**

The Council will consider its response to this full planning application for which the deadline is Thursday 22 November 2018. Background information has been circulated previously and is available using the link below:

<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?keyVal=PFZ5LJGOLY300&activeTab=summary>

- c) **To consider this Council's response to 18/01927/LBC listed building consent application for a two-storey side extension, refurbishment of existing barns and internal alterations at The Hare and Hounds Public House, Main Street, Great Addington.**

The Council will consider its response to this listed building consent application for which the deadline is Thursday 22 November 2018. Background information has been circulated previously and is available using the link below:

<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?keyVal=PFZ5LYGOLY400&activeTab=summary>

- d) **To consider this Council's response to the East Northamptonshire Local Plan Part 2: 1<sup>st</sup> Consultation Draft (November 2018).**

The Council will consider its response to this new site specific development plan document for East Northamptonshire for which the deadline is Monday 17 December 2018. Background information has been circulated previously and is available using the link below:

[https://www.east-northamptonshire.gov.uk/site/scripts/documents\\_info.php?documentID=120&pageNumber=1](https://www.east-northamptonshire.gov.uk/site/scripts/documents_info.php?documentID=120&pageNumber=1)

- e) **To receive and note ENC correspondence/reports/publications (for information only).**
  - (i) **Joint Standards Complaints Committee meeting documents (November 2018).**
  - (ii) **Monitoring Officer Town and Parish Briefing (October/November 2018).**

- 18/833 Northamptonshire County Council (NCC).**  
To receive and note NCC correspondence/reports/publications (for information only).  
E-mail regarding the Local Offer for Care Leavers Consultation Draft.
- 18/834 Constituency for Corby.**  
To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).  
Tom Pursglove MP's Westminster Report (October/November 2018).
- 18/835 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).**  
To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).
- a) E-mail regarding the availability of Arnold-Baker on Local Council Administration Eleventh Edition at a discounted price.
  - b) E-mail regarding NCALC's training provision for 2018/19.
  - c) NCALC Friday Mini eUpdate (November 2018).
  - d) SLCC News Bulletin (October/November 2018).
  - e) SLCC The Clerk Magazine (November 2018).
- 18/836 Finance.**
- a) **To consider this Council's draft budget for the year ended 31 March 2020.**  
The Council will consider proposed expenditure, anticipated income together with level of reserves within the draft budget for the year ended 31 March 2020 before confirming formally the precept at the December 2018 meeting.
  - b) **To receive and approve the monthly financial statements and bank reconciliation.**  
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
  - c) **To receive and approve the monthly internal control checklist.**  
The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.
  - d) **To consider written grant applications and annual grants for the benefit of community, voluntary and charitable organisations.**  
The Council will consider any written grant applications submitted by local organisations together with grants/donations which have been budgeted and are granted annually at the Council's discretion.
    - (i) **Written grant application submitted by Great Addington CofE Primary School towards the purchase of a defibrillator.**
    - (ii) **Grant to the Addingtons Playing Field Association (APFA).**
    - (iii) **Grant to Great Addington Memorial Hall Committee (GAMHC).**
  - e) **To approve payments in accordance with relevant legislation.**  
The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.
    - (i) **Payment to JME Ground Services Ltd for October 2018 All Saints Church mowing plus additional churchyard waste clearance (6822).**  
PAY000066 - £192.00 inclusive of 20% VAT (Local Government Act 1972, s 215).
    - (ii) **Donation to the Warwickshire and Northamptonshire Air Ambulance.**  
PAY000067 - £50.00 (Local Government Act 1972, s 137).
    - (iii) **Donation to the Royal British Legion Poppy Appeal for the Remembrance Day wreath.**  
CHQ300020 - £30.00 (Local Government Act 1972, s 137).
- 18/837 To confirm any additional business to be included on the agenda of the next meeting.**  
The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.
- 18/838 To confirm and list action items from this meeting.**  
The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.
- 18/839 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 19 December 2018 at 7:45 pm).**