

GREAT ADDINGTON PARISH COUNCIL

Thursday 11 October 2018

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 17 October 2018 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
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AGENDA

18/813 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of disclosable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of disclosable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

18/814 To confirm the minutes of the meeting held on Wednesday 19 September 2018.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

18/815 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
- c) **To receive and note correspondence/reports/publications from other organisations.**
 - (i) E-mail regarding Northamptonshire Fire and Rescue Service local retained fire stations.
 - (ii) HMRC Business Help and Support (September/October 2018).
 - (iii) Rural Services Network (September/October 2018).
- d) **To receive and note the action log from previous meetings.**
The Council will receive and note updates from Councillors and the Clerk regarding the progress of delegated actions/ongoing items which are not within the Four Year Plan.

18/816 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.**
- b) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**
- c) **To note the latest details and consider proposals by this Council regarding its review of governance documents.**
- d) **To note the latest details and consider proposals by this Council regarding its adoption of the red telephone box in Main Street.**
- e) **To note the latest details and consider proposals by this Council regarding upgrading footpath access to the Nene Valley Greenway.**

18/817 Community.

- a) **To consider the options and resources available to this Council regarding developing a Neighbourhood Plan.**
The Council will consider the options and resources available regarding this right to shape the development of the local area introduced by the Localism Act 2011.
- b) **To receive and note correspondence/reports/publications from Northamptonshire Police and the Office of Northamptonshire Police and Crime Commissioner (PCC).**
 - (i) **E-mail regarding the Redeeming Our Communities event.**
 - (ii) **E-mail regarding monthly meetings with Mr S Mold (Northamptonshire PCC).**
 - (iii) **Northamptonshire PCC Newsletter (October 2018).**
- c) **To note issues of concern/interest raised by residents since 19 September 2018 and to consider the options and resources available to this Council.**
 - (i) **Community Speed Watch 2018.**
 - (ii) **Inconsiderate parking on Cranford Road, Main Street and Woodford Road.**
 - (iii) **Dog fouling on the pavement and footpaths.**
 - (iv) **Missing cats from a property in Lower Street.**
 - (v) **Incorrect e-mail link to a page on the Council's website.**
- d) **To note details of the Little Addington 100 Year Armistice Celebrations charity event.**
- e) **To approve this Council's copy for the November 2018 issue of Saints Alive! and the local press.**

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 18 October 2018.

18/818 East Northamptonshire Council (ENC).

- a) **To review the status of 17/00773/FUL full planning permission for a steel portal framed cattle shed at Site 1028 Former Quarry, Cranford Road, Great Addington.**
The Council will review the status of this full planning permission which was granted subject to conditions in June 2017. Background information is available using the link below:
<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?keyVal=0091OPGO07T00&activeTab=summary>
- b) **To consider this Council's response to the Consultation on Statement of Principles - Gambling Act 2005.**
The Council will consider its response to this consultation regarding compliance with the duty to promote licensing objectives. Background information is available using the link below:
https://www.east-northamptonshire.gov.uk/info/200236/gambling_licensing/1840/gambling_act_2005_policy_statement_2019-2022_consultation
- c) **To receive and note ENC correspondence/reports/publications (for information only).**

18/819 Northamptonshire County Council (NCC).

To receive and note NCC correspondence/reports/publications (for information only).
E-mail regarding the Consultation on Decommissioning of Prevention Service for Adult Social Care – Hearing and Visually Impaired Services.

18/820 Constituency for Corby.

To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).
Tom Pursglove MP's Westminster Report (September 2018).

18/821 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).

- a) To note any issues of interest raised at the NCALC 71st Annual General Meeting which are of relevance to this Council and/or to Great Addington.
- b) To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).
 - (i) E-mail regarding NCALC's training provision for 2018/19.
 - (ii) NCALC eUpdate (September/October 2018).
 - (iii) NCALC Friday Mini eUpdate (September/October 2018).
 - (iv) SLCC News Bulletin (September/October 2018).
 - (v) SLCC The Clerk Magazine (September 2018).

18/822 Finance.

- a) **To receive the concluded Annual Governance and Accountability Return (AGAR) for the year ended 31 March 2018.**

The Council will receive documents from PKF Littlejohn LLP relating to the limited assurance review of the AGAR, consider any issues arising from the External Auditor's report and approve any corrective action if necessary.
- b) **To receive and approve the monthly financial statements and bank reconciliation.**

The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- c) **To receive and approve the monthly internal control checklist.**

The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.
- d) **To consider written grant applications and annual grants/donations for the benefit of community, voluntary and charitable organisations.**

The Council will consider any written grant applications submitted by local organisations together with grants/donations which have been budgeted and are granted annually at the Council's discretion.

 - (i) **Written grant application submitted by Great Addington CofE Primary School towards the purchase of a defibrillator.**
 - (ii) **Grant to the Addingtons Playing Field Association (APFA).**
 - (iii) **Grant to Great Addington Memorial Hall Committee (GAMHC).**
 - (iv) **Donation to the Warwickshire and Northamptonshire Air Ambulance.**
 - (v) **Donation to the Royal British Legion Poppy Appeal for the Remembrance Day wreath.**
- e) **To approve payments in accordance with relevant legislation.**

The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.

 - (i) **Payment to PKF Littlejohn LLP for the April 2017-March 2018 external audit fee (SB201802033).**

PAY000063 - £240.00 inclusive of 20% VAT (Local Government Finance Act 1982, s 12).
 - (ii) **Payment to JME Ground Services Ltd for August 2018 All Saints Church mowing (6784).**

PAY000064 - £144.00 inclusive of 20% VAT (Local Government Act 1972, s 215).
 - (iii) **Payment to E.ON for April-September 2018 lighting energy (H16527A254).**

PAY000065 - £34.14 inclusive of 5% VAT (Parish Councils Act 1957, s 3).

18/823 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

18/824 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

18/825 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 21 November 2018 at 7:45 pm).