

# GREAT ADDINGTON PARISH COUNCIL

Thursday 12 July 2018

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 18 July 2018 at 7:45 pm for the purpose of transacting the following business.

*H. Hoier*

Mrs Helen Hoier (Clerk/RFO to the Council)  
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## AGENDA

### 18/772 Formalities.

- a) **To receive and approve apologies for absence.**  
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**  
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**  
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**  
The Council will consider whether this procedure is required for any agenda items containing confidential information.

### 18/773 To confirm the minutes of the meeting held on Wednesday 20 June 2018.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

### 18/774 Governance.

- a) **To consider appointing a sub-committee to investigate the effect on the duties of the Clerk/RFO of new legislation including General Data Protection Regulation (GDPR) and the Transparency Code for Smaller Authorities along with increased use of e-mail.**
- b) **To approve this Council's draft revised Financial Regulations.**  
The Council will consider recommended revisions to this governing document following a review within the Four Year Plan.

### 18/775 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
  - (i) Cllr D Hughes (ENC Woodford Ward).
  - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
- c) **To receive and note correspondence/reports/publications from other organisations.**
  - (i) Clerks and Councils Direct (July 2018).
  - (ii) E.ON Monthly Market Report (June/July 2018).
  - (iii) HMRC Business Help and Support (June/July 2018).

- (iv) **Keep Britain Tidy (June/July 2018).**
- (v) **Northants PCC Newsletter (July 2018)**
- (vi) **Rural Services Network (June/July 2018).**
- d) **To receive and note the action log from previous meetings.**  
The Council will receive and note updates from Councillors and the Clerk regarding the progress of delegated actions/on-going items which are not within the Four Year Plan.

**18/776 East Northamptonshire Council (ENC).**

**To receive and note ENC correspondence/reports/publications (for information only).**

**18/777 Northamptonshire County Council (NCC).**

**To receive and note NCC correspondence/reports/publications (for information only).**

**18/778 Constituency for Corby.**

**To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).**

- a) **Letter regarding the Council's communication.**
- b) **Tom Pursglove MP's Westminster Report (June/July 2018).**

**18/779 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).**

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.**
- b) **To finalise the arrangements of the village commemorative sign installation and dedication ceremony.**
- c) **To note the latest details and consider proposals by this Council regarding its review of governance documents.**
- d) **To note the latest details and consider proposals by this Council regarding its adoption of the red telephone box in Main Street.**
- e) **To note the latest details and consider proposals by this Council regarding upgrading footpath access to the Nene Valley Greenway.**

**18/780 Community.**

- a) **To consider this Council's response to the Future Northants: Local Government Reform Consultation.**

The Council will consider its response to this consultation on local government restructuring in Northamptonshire for which the deadline is Sunday 22 July 2018. Background information has been circulated previously and is available using the link below:

[www.futurenorthants.co.uk](http://www.futurenorthants.co.uk)

- b) **To receive and note correspondence/reports from neighbouring local government organisations (for information only).**

- (i) **E-mail regarding the Kettering Borough Site Specific Part 2 Local Plan Consultation.**

- (ii) **E-mail regarding the Plan for the Borough of Wellingborough - Main Modifications Consultation.**

- c) **To consider the options and resources available to this Council regarding developing a Neighbourhood Plan.**

The Council will consider the options and resources available regarding this right to shape the development of the local area introduced by the Localism Act 2011, including possible co-operation with neighbouring communities.

- d) **To note the latest details of this Council's new initiative to address the issue of inconsiderate parking.**

The Council will note the latest details of this initiative whereby advisory leaflets are issued explaining the impact of parking inconsiderately.

- e) **To approve this Council's copy for the August 2018 issue of Saints Alive! and the local press.**

The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 19 July 2018.

**18/781 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).**  
To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).

- a) **NCALC Friday Mini eUpdate (June 2018).**
- b) **SLCC News Bulletin (July 2018).**
- c) **SLCC Northamptonshire Branch Thursday Training Days (July 2018).**

**18/782 Finance.**

- a) **To receive and approve the monthly financial statements and bank reconciliation.**  
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- b) **To receive and approve the monthly internal control checklist.**  
The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.
- c) **To approve payments in accordance with relevant legislation.**  
The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.
  - (i) **Payment to JME Ground Services Ltd for June 2018 All Saints Church mowing (6647).**  
PAY000054 - £144.00 inclusive of 20% VAT (Local Government Act 1972, s 215).
  - (ii) **Payment to RAO Stationers Ltd for inkjet cartridges (533776).**  
PAY000055 - £55.55 (Local Government Act 1972, s 111).

**18/783 To confirm any additional business to be included on the agenda of the next meeting.**

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

**18/784 To confirm and list action items from this meeting.**

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

**18/785 To confirm the date of the next meeting (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 15 August 2018 at 7:45 pm).**