

GREAT ADDINGTON PARISH COUNCIL

Thursday 12 April 2018

To members of the public

You are hereby invited to attend a meeting of Great Addington Parish Council to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 18 April 2018 at 7:45 pm for the purpose of transacting the following business.

H. Hoier

Mrs Helen Hoier (Clerk/RFO to the Council)
10 Rushwell Close
Great Addington
KETTERING
NN14 4BP

01536 330858

clerk@greataddingtonpc.co.uk

www.greataddingtonpc.co.uk

AGENDA

18/734 Formalities.

- a) **To receive and approve apologies for absence.**
The Council will receive any apologies from Councillors and consider formal approval of the reasons provided.
- b) **To receive information requests/comments from members of the public.**
The Council will receive and process any information requests/comments from members of the public in accordance with the Freedom of Information Act 2000 and Standing Orders.
- c) **To receive declarations of discloseable pecuniary/other interests by Councillors and dispensation requests.**
Councillors will refer to the latest guidance regarding declaration of discloseable pecuniary interests (DPIs) and granting of dispensations.
- d) **To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.**
The Council will consider whether this procedure is required for any agenda items containing confidential information.

18/735 To confirm the minutes of the meeting held on Wednesday 21 March 2018.

Subject to approved amendments, the minutes of this meeting will be confirmed as a correct record and a copy will be published on the Council's website.

18/736 Governance.

To consider the requirements of General Data Protection Regulation (GDPR) compliance and approve the appointment of Northants CALC as this Council's Data Protection Officer (DPO).
The Council will consider its obligations in respect of this new legislation for which the deadline for implementation is Friday 25 May 2018.

18/737 Minor items (for information and/or delegated action only).

- a) **To receive and note reports from District and County representatives.**
 - (i) Cllr D Hughes (ENC Woodford Ward).
 - (ii) Cllr S Hughes (NCC Irthlingborough Division).
- b) **To receive and note decisions notified by ENC Planning Services.**
- c) **To receive and note correspondence/reports/publications from other organisations.**
 - (i) E.ON Monthly Market Report (March 2018).
 - (ii) HMRC Business Help and Support (March/April 2018).
 - (iii) Public Sector Network Newsletter (March 2018).
 - (iv) Rural Services Network (March/April 2018).
- d) **To receive and note the action log from previous meetings.**
The Council will receive and note updates from Councillors and the Clerk regarding the progress of delegated actions/on-going items which are not within the Four Year Plan.

18/738 East Northamptonshire Council (ENC).

- a) **To review the status of 17/00773/FUL full planning permission for a steel portal framed cattle shed at Site 1028 Former Quarry, Cranford Road, Great Addington.**
The Council will review the status of this full planning permission which was granted subject to conditions in June 2017. Background information is available using the link below:
<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?keyVal=OO91OPGO07T00&activeTab=summary>
- b) **To consider this Council's response to 18/00613/FUL full planning application for a single storey rear extension at The Roost, Woodford Road, Great Addington.**
The Council will consider its response to this full planning application for which the deadline is Tuesday 24 April 2018. Background information has been circulated previously and is available using the link below:
<https://publicaccess.east-northamptonshire.gov.uk/online-applications/applicationDetails.do?keyVal=P5ZPLAGO0D000&activeTab=summary>
- c) **To receive and note ENC correspondence/reports/publications (for information only).**
(i) **E-mail regarding new funding to support Armed Forces Day celebrations.**
(ii) **Council meeting documents (9 April 2018).**

18/739 Northamptonshire County Council (NCC).

- To receive and note NCC correspondence/reports/publications (for information only).**
(i) **E-mail regarding Consultation on the Provision and Delivery of Universal Children's Services and De-designation of Children Centres in Northamptonshire 2018.**
(ii) **Corporate Performance Report (January-March 2018).**

18/740 Constituency for Corby.

- To receive and note parliamentary correspondence/reports/publications sent on behalf of Mr T Pursglove MP (for information only).**
Tom Pursglove MP's Westminster Report (March/April 2018).

18/741 To note the latest details of this Council's Four Year Plan; confirm its priorities; and consider the options and resources available regarding achieving its short, medium and long term objectives (including any legal responsibilities).

The Council will note the latest details of this action plan which has been introduced by the Chairman to assist in confirming the Council's priorities, achieving its objectives and monitoring its progress over the next four years.

- a) **To note the latest details and consider proposals by this Council regarding its purchase of traffic calming schemes.**
- b) **To note the latest details and consider proposals by this Council regarding its purchase of a village commemorative sign.**
- c) **To note the latest details and consider proposals by this Council regarding its review of governance documents.**
- d) **To note the latest details and consider proposals by this Council regarding its adoption of the red telephone box in Main Street.**
- e) **To note the latest details and consider proposals by this Council regarding upgrading footpath access to the Nene Valley Greenway.**

18/742 Community.

- a) **To finalise the agenda of the Annual Parish Meeting (of electors) to be held in the Memorial Hall, Woodford Road, Great Addington on Wednesday 16 May 2018 at 7:30 pm.**
The Council will finalise the agenda for this meeting and consider issues of potential interest to local electors.
- b) **To consider the options and resources available to this Council regarding developing a Neighbourhood Plan.**
The Council will consider the options and resources available regarding this right to shape the development of the local area introduced by the Localism Act 2011, including possible co-operation with neighbouring communities.
- c) **To note the latest details of this Council's new initiative to address the issue of inconsiderate parking.**
The Council will note the latest details of this initiative whereby advisory leaflets are issued explaining the impact of parking inconsiderately.
- d) **To consider the options and resources available to this Council regarding supporting village organisations involved in major fundraising projects.**

- e) **To note the latest details of an issue of concern regarding the height of conifer trees in Lower Street and to consider the options and resources available to this Council.**
The Council will note the latest details of concerns expressed regarding the recent damage to overhead cables including the potential implications for public safety and consider the options and resources available to address this issue.
- f) **To note dates and times of East Northants Central Safer Community Team surgeries.**
The Council will note the dates and times of these quarterly surgeries for residents to raise safety issues or any other concerns they may have regarding their local community.
- g) **To approve this Council's copy for the May 2018 issue of Saints Alive!**
The Council will approve copy to be submitted along with the regular items for inclusion in this issue for which the deadline is Thursday 19 April 2018.

**18/743 Northamptonshire Action with Communities in Rural England (NACRE)/Northamptonshire County Association of Local Councils (NCALC)/Society of Local Council Clerks (SLCC).
To receive and note NACRE/NCALC/SLCC correspondence/reports/publications (for information only).**

- a) **E-mail regarding the SLCC GDPR checklist.**
- b) **E-mail regarding internal and external audit updates.**
- c) **NCALC eUpdate (March/April 2018).**
- d) **NCALC Training Calendar (Summer 2018).**
- e) **SLCC News Bulletin (March 2018).**

18/744 Finance.

- a) **To finalise the timetable for this Council's Annual Governance and Accountability Return for the year ended 31 March 2018.**
The Council will finalise the timetable for this statutory procedure which must be undertaken by 30 June 2018.
- b) **To receive and approve the quarterly statement of receipts and payments under each budget heading.**
The Council will receive and scrutinise these documents to enable it to establish actual performance against its budget and consider explanations of any significant variances.
- c) **To receive and approve the monthly financial statements and bank reconciliation.**
The Council will receive and scrutinise these documents to ensure that its bank balances reconcile to receipts and payments.
- d) **To receive and approve the monthly internal control checklist.**
The Council will receive and scrutinise this document to enable it to test specific internal controls, report findings and approve corrective action if necessary.
- e) **To approve payments in accordance with relevant legislation.**
The Council will approve the monthly schedule of payments once confirmation has been received that the proposed transactions have been budgeted accurately.
 - (i) **Payment to Northants CALC for the annual membership subscription (April 2018-March 2019).**
PAY000044 - £229.74 (Local Government Act 1972, s 143).
 - (ii) **Payment to Northants CALC for the internal audit fee (April 2018-March 2019).**
PAY000045 - £172.00 (Local Government Finance Act 1982, s 12).
 - (iii) **Payment to E.ON for street lighting energy (November 2017-March 2018).**
PAY000046 - £13.60 inclusive of 5% VAT (Parish Councils Act 1957, s 3).

18/745 To confirm any additional business to be included on the agenda of the next meeting.

The Council will note any additional business and confirm if it is of sufficient relevance to be included on the agenda of the next meeting.

18/746 To confirm and list action items from this meeting.

The Council will confirm details of the activity/task, person delegated and completion date for each action item from the meeting.

18/747 To confirm the date and time of the Annual Meeting of the Council (scheduled to be held in The Memorial Hall, Woodford Road, Great Addington on Wednesday 16 May 2018 at 8:45 pm).