

Great Addington Parish Council

Date: 05 July 2023

Dear Councillor

You are hereby requested to attend, and members of the public and press are invited to attend, the next Meeting of Great Addington Parish Council to be held in the Memorial Hall on **12 July 2023 at 7.45pm** to transact the following business.

Elaine Scott

(Clerk/RFO to the Council)

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AGENDA

23/576 Notice of intention to co-opt to fill the vacancy for Great Addington Parish Council

- a) Nomination(s) for the position of Councillor
- b) Vote to co-opt the nominee(s)
- c) Declaration that the candidate with the highest number of votes is duly elected
- d) Declaration of acceptance of office by the elected candidate

23/577 To receive and accept apologies for absence. (Reasons to be advised.)

23/578 Declaration of interest by any Councillor who has a Disclosable Pecuniary Interest or other interest in any of the following agenda items.

23/579 To receive information requests in accordance with the Freedom of Information Act 2000

23/580 To receive comments from members of the public in attendance in accordance with our Standing Orders.

23/581 To resolve to exclude members of the public from the meeting when agenda items containing confidential information are transacted.

23/582 To approve the Minutes of the Meeting held on 3 May 2023

23/583 Review action log (including actions arising from the internal control check).

23/584 Minor Items:

- a) To receive report from NNC representative
- b) To receive and note applications and decisions notified by NNC Planning.
- c) To receive and note correspondence/reports/publications from other organisations and members of the public.

23/585 Finance

- a) To receive and approve the **monthly financial statements and bank reconciliation** for May and June 2023
- b) To **note and approve payments** in accordance with relevant legislation and once confirmation has been received that the proposed transactions have been budgeted accurately.

Payment ref	Payee	Description	Amount (inc. VAT) £	VAT £	Power
PAY23/20	JME Ground Service	Churchyard Maintenance in April	315.00	52.50	LGA 1972 S111
PAY23/21	JME Ground Service	Churchyard Maintenance in May	228.00	38.00	LGA 1972 S111
PAY23/22	JME Ground Service	Churchyard Maintenance in June	216.00	36.00	LGA 1972 S215
PAY23/23	LLOYDS BANK Ltd	Printer toner	56.94	9.49	LGA 1972 S111
PAY23/24	LLOYDS BANK Ltd	Credit card charges (June)	3.00	0.00	LGA 1972 S111
PAY23/25	NCALC	Being a good employer – training	50.40	8.40	LGA 1972 S111
PAY23/26	ELAINE SCOTT	Payroll - July	228.15	0.00	LGA 1972 S112
PAY23/27	HMRC	Income Tax	52.80	0.00	LGA 1972 S112
PAY23/28	NPOWER	Street Lighting	184.19	8.77	Parish Councils Act 1957 S3

- c) To carry out **Q1 review of budget** for 2023/24
- d) To note that the Clerk's annual appraisal has been carried out, and to approve a salary increase to the next point on the scale.

23/586 Neighbourhood planning.

- a) To note any update from the Neighbourhood Planning Steering Group and to approve the call for housing sites letter.
- b) To approve the dissemination of the results of the NP survey carried out in May/June.

23/587 Village enhancement.

- a) Dog fouling – to note any update on the number of signs needed and the placement of signs for the Keep Britain Tidy scheme.
- b) Wild flower garden (with APFA) – to explore grant from Magic Little Grants or other sources.
- c) VAS replacement – to consider options.

23/588 Community

- a) Kettering Energy Park consultation – to consider any matters arising from the public meeting held on 11th July.
- b) Next coffee morning – to note that the date of 23/09/23 has been confirmed with the Memorial Hall.
- c) Joint villages liaison group – to consider and approve a joint Little and Great Addington Committee to coordinate events for both villages, including the D Day 2024. To appoint people to represent GAPC in the group, and to agree their powers.
- d) Assets of Community Value – to consider the current [Assets of Community Value Register](#) and any updates required.
- e) Saints Alive. To agree GAPC's copy for the August 2023 issues of Saints Alive!

23/589 Councillor and Clerk training and conferencing

- a) To note and consider training/conferencing options for Councillors and Clerk, and budgetary requirements.
- b) To receive meeting/training reports from Councillors

23/590 Additional business to be included on the agenda of the next meeting

23/591 To confirm the list of action items from this meeting

23/592 To confirm the date and time of the next meeting of the Council

The next meeting of the Council is scheduled for Wednesday 9 August 2023 at 7.45 pm in the Memorial Hall.