

## Neighbourhood Plan Steering Group Meeting

Wednesday 19 October 2022, 7.30pm, Memorial Hall

### Agenda

1. Present:
2. Apologies:
3. Minutes of the meeting held on 22 September 2022
4. Agreement of Terms of Reference for this Steering Group
5. Declaration of interests
6. Election of Chairperson and Secretary
7. Review of project plan – where we are now and what needs to happen next:
  - a) Building our parish profile
  - b) Planning our Community Engagement Event
8. Agreeing themes and Working Groups
  - Community services and facilities
    - education
    - transportation
    - infrastructure
  - Green space
  - Heritage
  - Housing
  - Employment
  - Environment
    - climate change
    - green energy
    - traffic/congestion
  - Community involvement and sustainability
9. Next steps and action points
10. Date of next meeting